



MEETING NOTES

Subject:	King Edward Memorial Park Foreshore Community Liaison Working Group
Date and time:	Wednesday 6 February 2019, 7.00pm - 9.00pm
Location:	The Shadwell Centre, 455 The Highway, London, E1W 3HP
Note taker:	Yvette Hewlett, External Note Taker
Chair:	Mike Wardle, Shadwell Basin Outdoor Activity Centre

Format

Following on from the last successful CLWG drop-in style meeting September 2018 it was decided to again run with this format tonight. Therefore, rather than a formal meeting, a more informal drop-in session took place from 7pm-9pm, which gave residents the opportunity to pop in and discuss any questions or get an update on the project from the team.

A number of team members from the following areas were available:

- Construction - staff were able to talk through progress / upcoming works
- Environment - staff were available to talk over any environmental issues
- Community Relations - which included employment and apprenticeships
- Representative from London Borough of Tower Hamlets

Project Staff:

- Jeff Alchin (JA) - Project Manager, Tideway
- Allen Summerskill (AS) - Stakeholder & Consents Manager, Tideway
- Rebecca Major (RM) - Communications Officer (East), Tideway
- Neil Grosset (NG) - Project Manager, CVB
- June Saunders (JS) - Community Relations Officer, CVB
- Yvette Hewlett (YH) - Springboard Marketing, External Note Taker

Residents / Organisations:

Seven other attendees including residents and attendees from Free Trade Wharf, Free Trade Wharf Residents' Association, Turk's Head Charity, Shadwell Basin Outdoor Activity Centre and London Borough of Tower Hamlets.

Questions / Feedback

Neil Grosset (NG) and Jeff Alchin (JA) provided an update on current and upcoming works to a number of residents plus Bob Bennett (BB). **Action 1: YH to issue the presentation with the minutes.**

AS explained to attendees that there has not been much progress on site for the last six / seven months, due to a delay in the programme. The delay has been caused by additional work being required within the cofferdam (soil mixing), which will continue for another five months.

A local resident asked what is happening regarding all the outstanding actions listed on the previous minutes. AS explained that the actions have not been deleted but are contained at the end of the CLWG notes. A number of actions are still outstanding and Tideway / CVB will seek to update these. **Action 2: Tideway / CVB.**

A local resident pointed out some issues with wording and fixings regarding the hoarding artwork that has recently been installed. **Action 3: Tideway / CVB to review.**

The resident mentioned an issue with the minutes and personal details being visible. AS advised there are two sets of minutes that are produced following a CLWG; one which includes residents' names which is sent out to the CLWG distribution list and a redacted version which is uploaded to the site page on the Tideway website. AS highlighted that only members of the CLWG will get the minutes which contain the names. Anyone who requests copies of previous minutes will get the redacted version.

The resident asked when the formal meeting format will return. AS explained that the drop-in sessions are favourable with a lot of the residents, who prefer to pop in between 7pm and 9pm to obtain the information they require, rather than sit through a two-hour meeting. AS advised that any questions / actions a resident has can be formally recorded in the meeting notes.

The resident said the CLWGs are not being communicated enough and asked for the next CLWG meeting date to be added to all minutes / site noticeboards going forward. A resident highlighted that the Info Sheet related in the noticeboard was dated October and asked why a map of the entire project is not displayed on the notice boards as this would show how the King Edward Memorial Park Foreshore site fits with the wider Tideway project. AS advised he will take this away as an action. **Action 4: AS.**

The resident highlighted that last year the park celebrated its 95th anniversary and was disappointed that Tideway was unable to contribute to the celebrations. The resident enquired about what could be planned to mark the next anniversary which will be in June. **Action 5: AS / NG to review how Tideway can assist with marking the next anniversary.**

A local resident asked when the permanent foreshore design will be finished. AS / NG advised that this had unfortunately been delayed and is now programmed to be submitted to LB Tower Hamlets in late 2019. Once the date is confirmed, this will be communicated to the CLWG and the submission made available at a CLWG for residents to see. Action previously listed in table below.

A local resident asked where the brass memorial plaque was located. It had been removed from the park a number of years ago. The resident understood that it had subsequently been recovered from a metal salvage yard by LBTH but had not been reinstated in the park. **Action 6: BB to enquire within LBTH as to the plaque's whereabouts.**

A resident said to YH she wanted to pass on her thanks to Tideway for being so helpful and doing such a good job.

BB advised YH he would like to see more community engagement from Tideway, in particular regarding residents' involvement in the foreshore design. BB feels Tideway should consider putting in place a mechanism for engaging with residents at the appropriate time.

A resident asked to see a record of where all the 'two for one' trees will be planted and how many will be planted. Will the CLWG will get to see where they have been planted? How many have been / will be planted in Tower Hamlets and how big are / will they be. Why can't the trees be more than 30cm in diameter? **Action 7: Tideway.**

Date of Next Meeting

Wednesday 8 May 2019.

Actions Register

Action No.	CLWG Date	Action	Update	Status
1	6 Feb 2019	Presentation to be distributed with the meeting notes.		Completed
2	6 Feb 2019	Review of outstanding actions and what can be actioned / closed.		
3	6 Feb 2019	Review artwork on hoardings about what can be done to rectify mistakes.		
4	6 Feb 2019	AS to ensure that the next CLWG meeting date is detailed on minutes / site noticeboards going forward and review information which is displayed on noticeboards.		
5	6 Feb 2019	AS / NG to review how Tideway project can assist with marking the next anniversary.		
6	6 Feb 2019	BB to enquire within LBTH as to the plaque's whereabouts.		
7	6 Feb 2019	A resident asked to see a record of where all the 'two for one' trees will be planted and how many will be planted. Will the CLWG will get to see where they have been planted? How many have been / will be planted in Tower Hamlets and how big are / will they be. Why can't the trees be more than 30cm in diameter?		

Outstanding Actions from Previous CLWG Meetings

Action No.	CLWG Date	Action	Update	Status
2	19 Sept 2018	MA to investigate what Tideway can do regarding the dangerous blind spot on the cycle path as you leave the Park and head into Free Trade Wharf, as mentioned by CF.		Open
1	16 May 2018	Tideway to liaise with the local council to see if yellow lines could be painted along Peartree Lane, as visitors to the Shadwell Centre and the Shadwell Basin Outdoor	CVB looking at possibility of installing traffic mirrors to improve the view	Open

		Centre are parking there and driving fast, which is dangerous for elderly residents.		
1	14 March 2018	Tideway to organise a dedicated session with the CLWG group to focus on foreshore design.	Date to be provided by Tideway when the foreshore design details are available.	Open
3	14 March 2018	Tideway to organise a dedicated session with the CLWG before the start of concrete pours in October 2018.	This will form part of the CLWG in late 2019	Open
5	14 March 2018	Tideway to confirm in advance which tree species are planned for planting in the Park.	Further information will be provided when available at a future CLWG	Open
7	14 March 2018	CL to check if a supplementary AMS is required in relation to the works within King Edward Memorial Park to install a new water connection pipe.	Update to be provided at next CLWG	Open
9	25 Jan 2018	CL to organise refresher on noise measurements and regulation.	14 March 2018 – Tideway is not able to commit to bring details of peak decibel levels to the CLWG. Tideway will request an EHO from LBTH attends.	Open
10	25 Jan 2018	JA would like to see draft proposals ASAP for both the kiosk and foreshore design. He would also like a copy of the brief for the design of the foreshore, particularly the ventilation columns.	14 March 2018 – Tideway will submit an application for the foreshore design in June, July or August 2018. (will now be late 2019) Issue to remain on the agenda for future meetings.	Open
11	25 Jan 2018	JA would like to see copy of the architect's brief, in relation to the foreshore design.	14 March 2018 – Tideway will submit an application for the foreshore design in June, July or August 2018. Issue to remain on the agenda for future meetings.	Open
13	2 Nov 2017	Tideway to organise a better sitemap for King Edward Memorial Park	14 March 2018 – NR confirmed the team is currently working on this action.	Open
14	2 Nov 2017	Tideway to improve the information display at King Edward Memorial Park.	14 March 2018 – NR confirmed the team is currently working on this action. Site boards are regularly updated with up to date information.	Open
16	5 June 2017	Tideway to arrange for the permanent artwork artist to	14 March 2018 – MW requested the artist comes back to a future CLWG	Open

		attend a future CLWG and provide an update.	<i>meeting with reworked ideas to show he has taken on board ideas from the community.</i>	
17	31 Jan 2017	AB to investigate if lighting can be installed across the new park.	14 March 2018 – AB advised <i>this is something that will be picked up in the detailed design and will have to be parked for a while.</i>	Open
18	31 Jan 2017	AB to investigate the possibility of installing solar panels to light up the tennis courts.	14 March 2018 – AB confirmed <i>this is something that will be picked up in the detailed design and will have to be parked for now.</i>	Open
19	31 Jan 2017	Full disclosure requested regarding the Section 106 budget, i.e. where the money is going.	14 March 2018 – AB advised <i>LBTH has confirmed none of the Section 106 budget was used to commission the feasibility study of the Lido. With regard to monies in lieu of the LLAU (Limits of Land to be Acquired or Used), AB does not have any more details as yet, however she has a reasonable amount of confidence that advocacy for LBTH is robust. AB thinks this item should stay on the agenda and she will make an enquiry.</i>	Closed- Pending any further enquiries.

Tideway Helpdesk number (24/7): 08000 30 80 80