



MEETING NOTES

Subject:	King Edward Memorial Park Foreshore drop-in
Date and time:	Wednesday 8 May 2019, 6.30pm-8.30pm
Location:	Room 217, The Shadwell Centre, 455 The Highway, London, E1W 3HP
Minute taker:	Yvette Hewlett, Administrative Support

Project staff:

- Jeff Alchin (JA) - Project Manager, Tideway
- Allen Summerskill (AS) - Stakeholder & Consents Manager, Tideway
- Rebecca Major (RM) - Communications Officer (East), Tideway
- Dominic Lovelock (DM) - Deputy Site Manager, CVB
- June Saunders (JS) - Community Relations Officer, CVB
- Yvette Hewlett (YH) - Springboard Marketing, External Note Taker

Residents / Organisations:

- Four residents and representatives from London Borough of Tower Hamlets, AND, Turk's Head Charity and Trafalgar Court

Apologies:

- One apology received

	Item	Action
1.0	Format	
1.1	An informal drop-in session took place from 6.30pm-8.30pm, which gave residents the opportunity to pop in and discuss any questions or get an update on the project from the team.	
1.2	Team members from the following areas were available: <ul style="list-style-type: none"> • Construction - staff were able to talk through progress / upcoming works • Environment - staff were available to talk over any environmental issues • Community Relations - which included employment and apprenticeships • Representative from London Borough of Tower Hamlets 	
1.3	Presentation to be distributed with the minutes. Action: 1.	YH
2.0	Questions / Feedback	
2.1	A resident mentioned to Dominic Lovelock (DL) that he has had various conversations with Ed Avery at Tideway during the last two years regarding setting up a monitoring system. The resident has just finished arranging the	

	settlement deeds for the whole building and is now hoping to carry on the conversation with somebody at Tideway regarding monitoring. DL to follow-up. Action: 2.	DL
2.2	Jeff Alchin (JA) agreed to send a resident the recent MOLA (Museum of London Archaeology) report on the 'booted man', which was discovered at the Chambers Wharf site in Bermondsey during an archaeological dig – see here for more details. JA to also sent the resident details of who to contact regarding the commissioning of the permanent artwork at the King Edward Memorial Park Foreshore site. Action: 3.	JA
2.3	A resident said to Bob Bennett (BB) it would be a good idea if some of the spoil from the shaft excavation could be turned into something to be kept above-ground, perhaps bricks or a piece of artwork etc.	
3.0	Date of next meeting	
3.1	Wednesday 17 July, 6.30pm-8.30pm (drop-in session).	

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
08/05/2019	1.3	Action1: Presentation to be issued with the minutes.	YH	Closed - sent out
08/05/2019	2.1	DL to follow-up a resident's request for monitoring to be installed.	DL	Open
08/05/2019	2.2	JA to send a resident the MOLA report on the 'booted man' plus details of who to contact regarding the commissioning of the permanent artwork.	JA	Closed - sent out

Outstanding Actions from Previous CLWG Meetings

Meeting Date	Action No.	Action	Update	Status
06/02/2019	2	Review of outstanding actions and what can actioned / closed.		Open
06/02/2019	3	Review artwork on hoardings about what can be done to rectify mistakes.	May 2019 - the misaligned panels of the artwork hoarding have been rectified.	Closed
06/02/2019	4	AS to ensure that the next CLWG meeting date is detailed on minutes / site noticeboards going forward and review information which is displayed on noticeboards.	May 2019 - date of next meeting will be contained within minutes and reminder notice will be placed in noticeboards and sent to email circulation list.	Closed
06/02/2019	5	AS / NG to review how Tideway project can assist with marking the next anniversary.	May 2019 - opportunity to mark the park's next birthday acknowledged	Open

			and ideas to be discussed with resident.	
06/02/2019	6	BB to enquire within LBTH as to the plaque's whereabouts.	May 2019 - BN to enquire within LBTH.	Open
06/02/2019	7	A resident asked to see a record of where all the 'two for one' trees will be planted and how many will be planted. Will the CLWG get to see where they have been planted? How many have been / will be planted in Tower Hamlets and how big are / will they be. Why can't the trees be more than 30cm in diameter?	May 2019 - 67% of trees in the east are complete. Further information will be provided when available at a future CLWG.	Closed
19/09/2018	2	MA to investigate what Tideway can do regarding the dangerous blind spot on the cycle path as you leave the Park and head into Free Trade Wharf, as mentioned by CF.	May 2019 - Mirrors are on order and will be installed.	Closed
16/05/2018	1	Tideway to liaise with the local council to see if yellow lines could be painted along Peartree Lane, as visitors to the Shadwell Centre and the Shadwell Basin Outdoor Centre are parking there and driving fast, which is dangerous for elderly residents.	May 2019 - Tideway / CVB to discuss with LBTH. Peartree Lane is a private Road.	Open
14/03/2018	1	Tideway to organise a dedicated session with the CLWG group to focus on foreshore design.	May 2019 - Submission to be made in late 2019. Session to be organised when the foreshore design details are available.	Open
14/03/2018	3	Tideway to organise a dedicated session with the CLWG before the start of concrete pours in October 2018.	May 2019 - Shaft construction is due to begin in mid / late 2019. This will form part of the CLWG in late 2019.	Open
14/03/2018	5	Tideway to confirm in advance which tree species are planned for planting in the Park.	Further information will be provided when available at a future CLWG.	Open
14/03/2018	7	CL to check if a supplementary AMS is required in relation to the works within King Edward Memorial Park to install a new water connection pipe.	Works completed summer 2018, no trees were damaged during these works.	Closed
25/01/2018	9	CL to organise refresher on noise measurements and regulation.	May 2019 - EHO has attended two meetings.	Closed
25/01/2018	10	A resident would like to see draft proposals ASAP for both the kiosk and foreshore	May 2019 - Tideway will submit an application for the foreshore design in	Open

		design. He would also like a copy of the brief for the design of the foreshore, particularly the ventilation columns.	late 2019. Issue to remain on the agenda for future meetings.	
25/01/2018	11	A resident would like to see copy of the architect's brief, in relation to the foreshore design.	May 2019 - Tideway will submit an application for the foreshore design in late 2019. Issue to remain on the agenda for future meetings.	Open
02/11/2017	13	Tideway to organise a better sitemap for King Edward Memorial Park	May 2019 - Now complete and displayed on site hoarding.	Closed
02/11/2017	14	Tideway to improve the information display at King Edward Memorial Park.	May 2019 - Site boards are regularly updated with up to date information.	Closed
05/06/2017	19	Tideway to arrange for the permanent artwork artist to attend a future CLWG and provide an update.	14 March 2018 - MW requested the artist comes back to a future CLWG meeting with reworked ideas to show he has taken on board ideas from the community.	Open
31/01/2017	17	AB to investigate if lighting can be installed across the new park.	14 March 2018 - AB advised this is something that will be picked up in the detailed design and will have to be parked for a while.	Open
31/01/2017	18	AB to investigate the possibility of installing solar panels to light up the tennis courts.	14 March 2018 - AB confirmed this is something that will be picked up in the detailed design and will have to be parked for now.	Open

Tideway Helpdesk number (24/7): 08000 30 80 80