**Open-Air Gallery at Carnwath Road**

**Art Submission Form**

**Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name**: |  | **Surname:** |  |

|  |  |
| --- | --- |
| **Home Address**: |  |
| **Business Address**: |  |
| **Membership of SoFAP:** |  |
| **Contact numbers:**  **Home:**  **Mobile:** |  |
| **E-mail address:** |  |

**Artwork Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Number** | **Title of work and medium** | **Image of work inserted as Jpeg/Tiff 300dpi, 100%** | **Original size in cm**  **(height x width)** | **Price £** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**I have read the Terms & Conditions of the exhibition** *(overleaf)* **and agree to them.**

I am/am not\* aged 18 or over *(\*delete as appropriate)*

**Signed** *(by artist)***: Date:**

**Signed** *(by parent/guardian)***: Date:**

*As a parent/guardian, you agree to all points covered in the Terms and Conditions*

**Terms and Conditions**

1. It is free to submit your application.
2. You need to be living or working in the London Borough of Hammersmith & Fulham and / or a member of SoFAP.
3. You need to be aged 18 or over as of Thursday 1 August, 2019. If under 18, parental/guardian consent is required, by having them sign the form as appropriate (please see overleaf).
4. Images must be of your own work: paintings in any medium, etchings, sculptures 3D, or photographic images and should not include a frame.
5. You can submit up to 3 high resolution digital images in a TIFF or JPG format. The minimum acceptable image resolution is 300 dpi at the size the image is to be printed. A higher resolution is fine, as it gives more leeway for sizing the image. Images obtained from websites are, for the most part, of insufficient quality for print. You cannot increase resolution by changing the resolution settings in Photoshop or other image editing applications. The image must be obtained, scanned, or photographed at a higher resolution\*.
6. Work must have been completed in the last 5 years.
7. When reproducing images of the artwork, we will try to keep them to the original size. However, we will have to scale images to ensure all those successfully chosen fit in the space provided.
8. There will be a border around each image which will include: the title of the work, artist’s name, medium and original size.
9. Artwork including the following will not be accepted: life drawings, portraits or anything that might draw graffiti / defacement, or bring the project into disrepute. The decision of the Selection Committee is final.
10. All exhibiting artists will be invited to a viewing and details will be confirmed later.
11. The artist consents to the CRRG & SoFAP holding his or her contact details to pass to third parties who might be interested in buying, commissioning or licensing the rights in and to the artwork. **If you do not want your details shared, please state this in your submission.**
12. The copyright for all works exhibited on the Carnwath Road Riverside Open-Air Gallery will remain the property of the artist. However, by submitting artwork the artist, or their representatives, agree that the CRRG, SoFAP and Tideway may reproduce any exhibited images, free of charge, for the purposes of marketing, promotion, merchandise, discussion and education in direct connection with the Carnwath Road Open Air Gallery exhibition. This includes all media worldwide, the exhibition catalogue and subsequent publications, posters, prints, postcards, the internet and within television documentaries, and may license these specific, limited rights to others only for the same purposes. (more information on DACS)
13. By submitting artwork, the artist agrees that visitors to the Carnwath Road Riverside Hoardings are permitted to take photographs of their work for personal, non-commercial use during the period of the hoardings being up.
14. Any questions should be sent to [CarnwathArtGallery@gmail.com](mailto:CarnwathArtGallery@gmail.com)

\***100%, “full size,” or “at size”:** This refers to the finished size the image will appear in the book. A good rule of thumb is to scan an image larger than needed and let the designer reduce the image in the page-layout program.

**dpi:** Dots per inch, which is a way of describing the resolution of a digital image. Most printing requires that the dpi for any colour or grayscale image be at least 300 dpi at finished size.

**File format (TIFF and JPG):** We prefer TIFF with no compression, because it gives the most data and therefore results in better quality reproductions. Most scanners have TIFF as an option for saving files. The most common digital camera format is JPG, and a high-quality JPG is fine for submission as well.