



MEETING MINUTES

Subject:	Chambers Wharf Community Liaison Working Group
Date and time:	Monday 13 May 2019, 7.30pm-9pm
Location:	Wade Hall, Dickens Estate, Parker's Row, London, SE1 2DH
Minute taker:	Yvette Hewlett, Springboard Marketing - external minute taker
Chair:	Patricia Brown

Item	Topic
1	Welcome, introductions and apologies
2	Update from project team
3	Feedback from community representatives
4	Actions from previous meetings
5	Any other business and agree next meeting date

Chair:

- Patricia Brown (PB)

Project staff:

- Allen Summerskill (AS), Stakeholder & Consents Manager - Tideway
- Rebecca Major (RM), Communications Officer (East) - Tideway
- Brooke Knight (BK), Project Manager - Tideway
- Martin Griffiths (MG), Senior Community Relations Manager - CVB
- Paul Siberry (PS), Site Manager - CVB
- Stefania Koutsovoulou (SK), Communications Graduate - Costain
- James Keegan (JK) Environmental Manager - Costain
- Yvette Hewlett (YH), external minute taker - Springboard Marketing

Residents / Organisations:

- 13 residents and representatives from Luna House, Wrayburn House, Axis Court, Capital Wharf, Fountain Green Square, Cherry Garden TRA, London Borough of Southwark

Apologies:

- One apology was received

	Item	Action
1.0	Welcome, introductions and apologies	
1.1	Welcome from Patricia Brown (PB) followed by introductions.	
1.2	PB said an action from the previous meeting was for Tideway to produce an organisational chart, which would be available at each CLWG. Allen Summerskill	

	(AS) provided a draft chart tonight and once finalised and checked with PB we will ensure one is available on each table going forward. Action: 1.	AS
2.0	Update from project team - presentation by Paul Siberry (PS)	
2.1	<p>Presentation to be issued with the minutes. Action 2.</p> <ul style="list-style-type: none"> • Shaft excavation is now at 50m out of 64m and has reached the chalk level • The delay in excavation was due to the repairs required for the failed panel 15 • Panel 15 was completed last week. Roughly 60m³ of concrete was used to finish the repair (418 days have now passed since the panel collapsed) • The acoustic enclosure doors close at 6pm, with work currently taking place inside the acoustic enclosure 24 hours a day, five days a week (Monday to Friday) • There have been 43 barges so far this year, which have removed 44,403 tonnes of spoil, avoiding 2,466 lorry movements to site. • The slurry treatment plant (STP) foundations are over 90% complete • There will be some more breaking out this month to complete the final sections of the STP foundations • De-sanding is the element within the STP which removes sands and gravels from the spoil ie the larger items that can be seen 	YH
2.2	<p>Concrete base slab pour</p> <ul style="list-style-type: none"> • The overnight continuous concrete base slab pour that was scheduled to take place in May will now take place on one of the last weekends in June – either Friday 21 or Friday 28 June and will consist of one continuous 36-hour pour over the Friday night and throughout Saturday daytime • The deciding factor regarding which weekend the pour will take place depends on the progress of shaft excavation over the next couple of weeks and the date will be known two weeks before, so a date will be known by the beginning of June • The design of the concrete pour has been reduced, which means there will be half the number of concrete lorries required than originally planned • Mitigation will be in place during the duration of the pour, such as: <ul style="list-style-type: none"> - All concrete will be poured inside the acoustic enclosure - Acoustic screens will be erected around waiting vehicles - A one-way system will be in place to minimise wagon movements and use of reversing alarms - There will not be any flashing lights on moving plant • There will be a total of 200 lorries during the pour (seven - eight per hour) and despatch of the wagons will be controlled from the batching plant, so large amounts will not arrive at once • Regarding arranging for a second concrete lorry route to be available, should traffic be an issue on the night, PS will be speaking to Southwark shortly to try and obtain permission for the use of an additional route. This route would be the one that was in place for the vehicle holding area. PS will liaise with Roger Taylor (RT) at Southwark on this within the next seven days. PB suggested once the Plan B route has been agreed, it was agreed that the arrangements are communicated to residents ASAP. Action: 3 • Unfortunately, acoustic screening cannot be placed between the site and Hartley House / Jacobs House for the concrete pour, as logistics do not facilitate this. AS said the project did look at having a door that opened and 	PS / RT

closed to let in / out vehicles, however, it was agreed the noise of the door opening and closing would be disproportionate to the vehicle noise

- Concrete lorries will not be waiting on Bevington Street or any other roads outside the site
- The 36-hour concrete pour is anticipated to start on either Friday 21st or Friday 28th June. The exact date will be confirmed nearer the time once it has been finalised.
- There were concerns expressed by PB and residents that people were not getting enough notice of the date. AS and the team were sympathetic but can't offer greater assurance at this point
- Any resident who believes they may be affected by the continuous concrete pour may make an application to the Independent Compensation Panel (ICP) for temporary respite whilst the pour is being undertaken
- To date, the ICP has received approx 30 applications for respite for Chambers Wharf resident for the concrete pour. The vast majority of which have been successful, and those residents are now liaising with Tideway's Property Team, regarding the next stage
- AS said if any residents / representatives know of any neighbours who may wish to apply, or want to know more about applying to the ICP for respite, get them to contact either him, Carlo, the Tideway helpdesk or Jackie Christie (JC)
- If applications to the ICP are approved, residents will be offered local accommodation for both the Friday night when concrete pouring will be undertaken and also the Saturday night just in case
- Tideway has employed a company called SilverDoor, which specialises in booking accommodation. They generally require two – three weeks' lead time, which ties in with the ordering period of the concrete
- Tideway will pay for the accommodation in advance through SilverDoor
- If approved, self-contained apartments will be provided within the local area, approx two - three miles from Chambers Wharf. This means less disruption for the resident and enable the resident to get home easily if they have forgotten something or would like to be in their home during the day etc
- For residents whose applications have been approved and accepted the respite accommodation, a food allowance and reimbursement for travel (if required) will be also provided
- PB asked if the details regarding what residents are able to receive if they are successful can be published too, rather than just provided after an application is made. Some may be fearsome of the process ie how it is organised, what the proximity of accommodation is to their home, will food / transport be included etc
- Once the date for the concrete pour is confirmed, residents' whose applications have been approved will receive more detailed information from Tideway's Property Team
- AS will amend the slide on how to apply for respite to make it easier to understand. This will be added to the next weekly email and hand-delivered to residents around the site early next week advising the pour in late June. This will also invite residents to the Information Centre on two set Wednesdays, between 2pm-7pm (dates to be confirmed) to find out more information on the pour and how to apply for respite. The leaflet's headings are to be amended to something like 'Will the concrete pour disturb me? How can I apply for respite accommodation?'
- Once the date of the pour is confirmed, an additional leaflet will be hand delivered to residents to advise them of the date. This leaflet will also be added to the weekly email and put up on various noticeboards. This

	<p>additional leaflet can to be drafted now, so that the date can just be added once known. Action 4:</p> <ul style="list-style-type: none"> JC advised she will be holding two events (dates to be publicised shortly), at Fountain Green Square, Jacobs House and Hartley House, whereby she will be available to meet with residents and provide information on how to apply for respite for the concrete pour. 	AS
2.3	<p>Section 61</p> <ul style="list-style-type: none"> The next Section 61, which is being developed by Tideway, is for October 2019 onwards, which takes into account tunnelling activities. This will be sent to Southwark in the next month or two 	
2.4	<p>Programme</p> <ul style="list-style-type: none"> The overall programme has not changed, and the tunnelling phase has not changed since the last CLWG Construction is still due to end in 2022 The tunnel boring machine (TBM) called Selina is currently being loaded in Germany and her arrival onto site depends on site logistics, however it is likely to be end of 2019 / early 2020 	
2.5	<p>Permanent Above Ground Structures</p> <ul style="list-style-type: none"> The application for the permanent designs for the structures which will be left in place once Tideway construction works are complete were submitted to Southwark last week. These consist of 4 elements; Ventilation columns x 3, Electrical and control kiosk, standalone artwork and the new river wall A Drop-in meeting will be held at the Information Centre, for residents to ask questions, raise concerns and view drawings and artists' impressions Once the application is on Southwark's planning portal, AS will send out the link. Any comments / queries will have to go through the planning process via Southwark. Action: 5 Post Meeting Note: the application on LB Southwarks website can be viewed via the following link: https://planning.southwark.gov.uk/online-applications/ . With planning reference: 19/AP/1415 Although the location of the ventilation shafts is fixed (as set in the Development Consent Order four years ago), what residents can provide their feedback on is what material should cover them etc Unfortunately, nothing can be done underground to reduce their height, which will be about 5-6m Over 99.9% of the time and under normal conditions, air will be going into the ventilation shaft. Any air which comes out of the ventilation shaft will effectively go through a system which acts like a blotting paper, which will remove any smells AS will arrange for a leaflet to be hand delivered to residents directly affected by the ventilation shafts (nos 8-14 Fountain Green Square) which provides information about them and invites them to the Information Centre to obtain further details / view drawings at their own leisure, or at 6pm one Wednesday, as suggested by PB, when a specific presentation will be given. A resident asked if Tideway can liaise directly with another resident and copy him in. Action: 6 Regarding artwork, there will be some poetry embossed in the bottom of the ventilation shafts and a stand-alone piece of artwork, plus an elevated small sculpture. PB asked if details of the artwork application can be circulated with 	AS

	the minutes and also copies be available at the Information Centre. Action: 7	YH
2.6	Noise - presentation by James Keegan (JK) <ul style="list-style-type: none"> On-site noise levels during the day average 60-70 decibels and at night 40-50 decibels During the concrete base slab pour, vehicles will wait inside the site by an acoustic screen, which will reduce the noise by around 10 decibels the other side of the screen, if there is no line of sight. A retrospective slide is to be produced, showing noise levels from the site, at the other side of the river. Action: 8 For the concrete pour, attended monitoring (ie not fixed) will take place across the river PB apologised to JK, as she had not realised a long noise presentation was scheduled for tonight's meeting and, due to time constraints, asked if JK would be able to attend the next CLWG to show Part 2. Action: 9 	JK JK / YH
2.7	Community update <ul style="list-style-type: none"> Due to time constraints, Martin Griffiths (MG) was unable to give a community update, however the slides will be distributed with the minutes, as part of the project update presentation 	
3.0	Feedback from community representatives Within minutes.	
4.0	Actions from previous meeting	
4.1	PB said one actions from a previous meeting was for a Thames archaeological foreshore walk to be organised. Residents will receive a notification later this week regarding two foreshore walks available, organised by Clayground Collective. The first is on Saturday 8 June in the morning and the second on Wednesday 12 June in the evening. A maximum of 20 people per walk is permitted and the places are first-come, first-served. Children have to be eight or older. If anybody would like to attend, please email YH at getinvolved@tideway.london	
4.2	AK said Action 12 from the March meeting is still outstanding (Tideway to arrange for an information sheet to make parents (not teachers) aware of what is available at Tideway and try to encourage children to take that step). PB will pick this up with AS after the meeting. Action: 10.	PB / AS
5.0	Any other business and agree next meeting date Next meeting: Monday 15 July, 7pm-9pm (drop-in session 7pm-7.30pm, facilitated session 7.30pm-9pm) at Wade Hall.	

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
13/05/2019	1.2	Action 1: Tideway / CVB organisational chart to be placed on each table at future CLWGs.	AS	Open

13/05/2019	2.1	Action 2: Presentation to be issued with the minutes.	YH	Closed
13/05/2019	2.2	Action 3: PS to liaise with RT regarding arranging for a second wagon route to be available for the concrete pour.	PS / RT	Open
13/05/2019	2.2	Action 4: AS to arrange for two leaflets go be hand-delivered, added to weekly email and noticeboards, 1) next week and 2) once the date for the pour is known, to include details about applying for respite and what is included	AS	Open
13/05/2019	2.5	Action 5: AS to send out a link, once the application for the permanent designs are on Southwark's website.	AS	Closed
13/05/2019	2.5	Action 6: AS to arrange for a leaflet to be hand delivered to residents directly affected by the ventilation shafts, providing information and inviting them to the Information Centre. AS to also liaise directly with a resident and copy another resident in.	AS	Open
13/05/2019	2.5	Action 7: Details of artwork to be circulated with the minutes.	YH	Closed
13/05/2019	2.6	Action 8: JK to produce a retrospective slide showing noise levels from the site, at the other side of the river.	JK	Open
13/05/2019	2.6	Action 9: JK to return to the next CLWG to show Part 2 of the noise presentation.	JK	Closed
13/05/2019	4.2	Action 10: PB and AS to take forward a resident's request for Tideway to produce an information sheet to make parents (not teachers) aware of what is available at Tideway and try to encourage children to take that step.	PB / AS	Open