MEETING AGENDA

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| * 1. Subject:
 | * + 1. Skills Planning Group meeting
 |
| * 1. Date and time:
 | * + 1. Thursday 4nd July 2019 10.30am to 11.30am
 |
| * 1. Location:
 | * + 1. Tideway: Westborune, 5th floor, Cotton’s Centre 2QN Cottons Lane, London, SE1 2QG
 |
| * 1. Attendees:
 | Anna Walterskotter (AW)Carl Licorish (CITB) (CL)Caroline Roberts (CITB) (CR)Jeremy Galpin (CVB Tideway East) (JG)Juliana Postarini (FLO Tideway Central) (JP)* + 1. Kathryn Nethersole (Tideway) (KN)
		2. Lilia Frunzo (Tideway West, BMB)(LF)

Michelle Ansah (MA)Molly Albone (CVB East) (MA)Mónica Lobo (Tideway) (ML)Seki Kolawale (Amey) SK* + 1. Tom Lane (Tideway West, BMB) (TL)
		2. Tom Travers (Tideway Central, FLO) (TT)
 |
| * 1. Apologies
 | Brian Mckeown (DWP) (BMK) Kath Moore (Women into Construction) (KM) |
| * 1. Meeting purpose:
 | Plan, monitor and achieve Skills & Employment strategy objective 2 - Specific requirements for ensuring a suitable workforce with the right skills is available to deliver the Project |
| * 1. Document ref:
 | * + 1. 2500-TDWAY-TTTUN-990-ZZ-OM-700096
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# Safety moment

| * 1. Item
 | * 1. Safety topic
 | * 1. Lead
 | * 1. Duration
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| --- | --- | --- | --- |
| * + 1. The safety moment is used to raise any aspect of safety at the start of every meeting.
 |
|  | * + 1. [Safety topic]
 | * + 1. TBC
 | * + 1. [2-5 mins]
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# Agenda items

| * 1. Item
 | * 1. Topic
 | * 1. Lead
 | * 1. Duration
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|  | * + 1. Review of minutes from last meeting and actions arising
 | * + 1. ML
 | * + 1. 5min
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|  | * + 1. Training the workforce
		2. - identify current challenges
		3. - in utilising TUCA
		4. - in delivering upskilling proposal
		5. - future skills development (eg digital)
		6. - identify next steps
 | * + 1. All
 | * + 1. 20min
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|  | * + 1. **Women into Construction update**
		2. - outcomes
		3. - new ex-offender project
 | * + 1. AW
 | * + 1. 5min
 |
|  | * + 1. **Ex-offenders**
		2. – overview of where we are
		3. - proposed study on impacts
		4. - current initiatives
 | * + 1. All
 | * + 1. 20min
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|  | * + 1. AOB
 | * + 1. All
 | * + 1. 5min
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