



## DRAFT MEETING MINUTES

<b>Subject:</b>	Cremorne Wharf Community Liaison Working Group
<b>Date and time:</b>	Tuesday 3 September, 18:30 – 20:30
<b>Location:</b>	Chelsea Academy, Lots Road, Chelsea, SW10 0AB
<b>Minute taker:</b>	Yvette Hewlett, Springboard Marketing - external minute taker

Item	Topic
1	Apologies
2	Site progress
3	Construction sequence (CGI video)
4	Tunnel progression
5	Environmental update
6	Community relations
7	Any other business

### Project staff:

- Tomas Schonkeren (TS), Project Engineer - Tideway
- Alick Whitfield (AW), Community Relations Manager - Tideway / FLO
- Caroline Brennan (CB), Community Relations - Tideway / FLO
- Michael Slack (MS), Communications Officer - Tideway
- Bettina Johnson (BJ) – Communications and Stakeholder Liaison, Thames Water
- Will Randell (WR) - Thames Water
- Yvette Hewlett (YH), external minute taker - Springboard Marketing
- Elena Granados, Construction Engineer – Tideway
- Silvia Fiorini (SF) – Senior Environmental Advisor – Tideway / FLO
- Katy Smith – Junior Environmental Advisor - Tideway / FLO

### Residents / Organisations:

3 representatives of Cremorne Residents' Association of Lots Village and Royal Borough of Kensington and Chelsea.

### Apologies:

Two apologies were received.

	Item	Action
1.0	<b>Apologies</b>	
1.1	As above.	
2.0	<b>Site progress – presentation by Tomas Schonkeren (TS), Project Engineer</b>	
2.1	Presentation to be issued with the minutes. <b>Action: 1.</b>	<b>YH</b>

	<ul style="list-style-type: none"> <li>• Campshed and Counters Creek sewer access gallery work complete</li> <li>• CSO shaft: completed installation of 17 out of 52 secant piles, down to 16m</li> <li>• Interception chamber: completed installation of 9 out of 57 secant piles, down to 18.7m</li> <li>• Once complete, the shaft will be 47m deep</li> </ul>	
<b>3.0</b>	<b>Construction sequence</b>	
3.1	A CGI video was played, which showed all the different stages of the various construction activities.	
<b>4.0</b>	<b>Tunnel progression</b>	
4.1	<ul style="list-style-type: none"> <li>• Central, westbound: 3,736m of tunnel has been excavated travelling towards Carnwath Road in Fulham (75% complete). Millicent is expected to arrive at Carnwath Road in around six weeks</li> <li>• This TBM is currently located just past the London Heliport</li> <li>• Central, eastbound: 1,484m of tunnel has been excavated (20% complete) and this TBM is currently at the Vauxhall Bridge</li> </ul>	
<b>5.0</b>	<b>Environmental update – presentation by Silvia Fiorini (SF)</b>	
5.1	<p><b>Air quality monitoring</b></p> <ul style="list-style-type: none"> <li>• Since the last CLWG on 14 May, there have been 10 air quality exceedances</li> <li>• SF offered to go through all of these but a representative of Cremorne Residents' Association of Lots Village said he does not understand what rules Tideway have entered into with the Council. Even if he had a set of stats, he would not be able to tell whether the results were good, bad or indifferent</li> <li>• SF explained that, for example, the air exceedance that occurred on 26 June was at 7am when Tideway was not even working, so could not be attributed to Tideway works. There were also instances when an exceedance occurred but it was raining heavily at the time</li> <li>• A representative of Cremorne Residents' Association of Lots Village said even if vehicles are clean on approaching the site, they still will pick up a lot of dust along Lots Road</li> <li>• A representative of Royal Borough of Kensington and Chelsea said Tideway's air monitors measure non-visible dust (PM10)</li> <li>• A representative of Royal Borough of Kensington and Chelsea asked how an alert is triggered when it is raining; why do the monitors show an 'incorrection'. SF explained that amber alerts are received by herself and the team by text and email, which signal that the limit has almost been reached. However, sometimes an alert cannot be explained, as even if there are no activities taking place on site or it is raining, there could be something in the air that cannot be seen</li> <li>• A representative of Royal Borough of Kensington and Chelsea added that the monitors not only pick up dust but also fine mist or fog which sometimes contains fine invisible dust. The important thing is to ensure the appropriate investigations are carried out the moment an alert is received</li> </ul>	
5.2	<ul style="list-style-type: none"> <li>• A representative of Royal Borough of Kensington and Chelsea said he receives feedback on alerts and monthly reports etc. A representative of Cremorne Residents' Association of Lots Village said it would be good if PS</li> </ul>	

<p>5.3</p> <p>5.4</p>	<p>could provide him with a periodic update on exceedances, explanations / reasons etc. <b>Action: 2.</b></p> <ul style="list-style-type: none"> <li>• SF explained the current dust mitigation measures in place i.e. damping down is carried out by the traffic marshals and a water bowser is used regularly. A 'daily activity briefing' is also given to staff every day, which reminds everybody to dampen down, use the water bowser, not to leave any machinery idling etc. Road sweepers are also used in the local area and on site</li> </ul> <p><b>Noise monitoring</b></p> <ul style="list-style-type: none"> <li>• There were no noise exceedances between May to August</li> <li>• A representative of Royal Borough of Kensington and Chelsea asked if there are any vibration monitors installed around the site. TS confirmed there are seven in various locations, within the site (none are outside)</li> <li>• A representative of Royal Borough of Kensington and Chelsea asked if the results of the vibration monitoring is shared with residents. TS confirmed it is not</li> <li>• A representative of Cremorne Residents' Association of Lots Village said he believes residents' main issue is the vibration caused by piling</li> </ul> <ul style="list-style-type: none"> <li>• In addition, at the next meeting, TS will ensure information is added to the presentation regarding vibration monitoring, including instances where the monitors have been triggered and reasons why. <b>Action: 3</b></li> </ul>	<p>PS</p> <p>TS</p>
<p>6.0</p> <p>6.1</p> <p>6.2</p>	<p><b>Community engagement – presentation by Alick Whitfield (AW) and Caroline Brennan (CB)</b></p> <ul style="list-style-type: none"> <li>• Between March and September, 12 complaints and enquiries have been received:             <ul style="list-style-type: none"> <li>- Seven complaints: four relating to noise, one regarding vibration, one regarding traffic management and one which was invalid</li> </ul> </li> <li>• TS was keen to stress that Tideway and FLO strive to ensure their vehicle booking in system is managed effectively. The system is reviewed daily by the Construction Manager and if any vehicles arrive before their allocated time, they are turned away and told to return at the correct time</li> </ul> <p><b>'You said, we did'</b></p> <ul style="list-style-type: none"> <li>• Noise of chain on the gate clanging early in the morning: this was replaced with a rubber coated plastic</li> <li>• Build-up of lorries attending the site and idling / parking in Lots Road: lorries are turned away if they arrive too early</li> <li>• Reversing alarms on lorries: hauliers are reminded to turn on their white noise alarms</li> <li>• Lighting from site shining into properties: lighting was redirected away from properties</li> <li>• A representative of Cremorne Residents' Association of Lots Village said it is important that the area is marshalled thoroughly and if a large delivery is expected, for cones to be placed out on the road. TS said he has three traffic marshals, which is over and above the required amount and in scenarios where lorries must reverse, TS will ensure one of the traffic marshals is positioned on the corner in question</li> </ul>	

<p>6.3</p>	<ul style="list-style-type: none"> <li>• AW added that when early deliveries are expected, he does try to let the residents know plus Bettina Johnson (BJ), so her contractors do not park near the gates to ensure lorries have as much room to manoeuvre as possible</li> <li>• A representative of Royal Borough of Kensington and Chelsea said it would be helpful for Tideway to have CCTV cameras outside of the site, as well as inside, as once vehicles leave the site, if an incident occurs, it will not be caught on camera. TS said if a complaint is made regarding an incident outside of the site, if the vehicle registration is noted, he can investigate</li> <li>• A representative of Cremorne Residents' Association of Lots Village said the construction traffic management plan was submitted recently and although it only gave him a few days to provide his comments, rather than the usual three-week consultation period. His main concern, however was he could not understand how Tideway will meet its target to remove 90% of waste from the site using the river, as it seems barges will only be used for two parts of the programme, with HGVs being used for the other stages; this did not seem consistent. TS advised he will investigate and report back at the next meeting with more detail. <b>Action: 4.</b></li> <li>• Between May to September, Tideway has worked with 21 schools, provided 312 STEM hours and given 810 of community investment programme hours. Now the schools are back, Tideway will be working with Spiral, who bring in 6<sup>th</sup> formers for taster sessions at Tideway</li> <li>• Tideway is also working with London Youth Rowing Club, carrying out mentoring sessions out on the river and in the office</li> <li>• Foreshore litter clean-ups are carried out in collaboration with Thames 21 and Tideway is looking for somewhere this side of the river, which needs to be accessible. A representative of Cremorne Residents' Association of Lots Village said there is a stretch up to Battersea Bridge where the houseboats are and an area in Cremorne Gardens where there is a lot of metal and rubbish</li> <li>• Caroline Brennan (CB) has been working with the EPIC Flashpoint Centre and Tideway will be help to refurb the centre, put up shelves and help with improvements to the kitchen etc, as well as working with the children regarding health and safety, to teach them how to be safe regarding lorries on the roads</li> <li>• Tideway attended a careers fair at the World's End Hub and is currently sponsoring the organisation's rent until it gets more partners in place</li> </ul>	<p>TS</p>
<p>6.4</p>	<ul style="list-style-type: none"> <li>• A representative of Cremorne Residents' Association of Lots Village suggested Tideway might like to assist in putting up graffiti-proof history boards in Cremorne Gardens. CB will liaise with the representative of Cremorne Residents' Association of Lots Village on this. <b>Action: 5</b></li> <li>• A litter-picking session was carried out in Lots Road from the pub to the junction with Cremorne Gardens</li> </ul>	<p>CB</p>
<p>7.0</p>	<p><b>Any other business</b></p> <ul style="list-style-type: none"> <li>• A representative of Royal Borough of Kensington and Chelsea is keen to know how the changeover at the World's End Hub will work. CB said Tideway is only sponsoring its rent for three years and is not involved in the</li> </ul>	

	<p>bidding, as it was felt this was not appropriate. However, Tideway supports its events and provides materials if required.</p> <ul style="list-style-type: none"> <li>• A representative of Cremorne Residents' Association of Lots Village said Tideway might wish to support Heatherley School of Fine Art in the courses it runs. The school has had a 40% increase in applications and is thinking of building an extension on Lots Road and requires support, so is approaching charitable organisations in order to try and obtain funding.</li> <li>• A representative of Royal Borough of Kensington and said it would be great to have further regular CLWGs and asked how frequently these will be. AW said every three months, with the next one being late November / early December. Date to be confirmed and circulated in due course.</li> </ul>	
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**Actions Register:**

Meeting Date	Item	Action	Responsibility	Status
03/09/2019	2.1	Action 1: Presentation to be issued with the minutes.	YH	Closed - sent out
03/09/2019	5.2	Action 2: PS to provide a representative of Cremorne Residents' Association of Lots Village with a periodic update on air quality exceedances, explanations / reasons etc	PS	Open
03/09/2019	5.5	Action 3: TS to include information in the next presentation regarding vibration monitoring results, reasons for any triggers etc.	TS	Closed - shown at next CLWG
03/09/2019	6.3	Action 4: TS to investigate the recent construction traffic management plan and report back at the next meeting with further details on Tideway's '90% by river' plans.	TS	Closed – shown at the next CLWG
03/09/2019	6.4	Action 5: CB to liaise with a representative of Cremorne Residents' Association of Lots Village regarding putting up graffiti-proof boards in Cremorne Gardens.	CB	Open