



MEETING MINUTES

Subject:	Acton Storm Tanks Community Liaison Working Group
Date and time:	Tuesday 10 September, 7pm-7.45pm
Location:	14 th Acton Scout Group, Rugby Road, Chiswick, W4 1AT
Minute taker:	Yvette Hewlett, Springboard Marketing - external minute taker
Chair:	Don Tanswell

Item	Topic
1	Welcome and introductions
2	Minutes of Meeting (21 May 2019) <ul style="list-style-type: none"> Action Points and Approval
3	Acton Storm Tanks - Tideway Update
4	AOB

Chair:

- Don Tanswell (DT)

Project staff:

- Andeep Gehlot (AG) - Communications Lead, Tideway
- Jamie Gray (JG) - Stakeholder and Consents Manager, Tideway
- Josh Roy (JR) - Sub Agent, BMB
- Katie Ashton (KA) - Communication and Community Relations Manager, BMB
- Louise Walsh (LW) - Compensation and Mitigation Lead, Tideway
- Mark Harrison (MH) - Section Manager, BMB
- Patricia Sanchez (PS) - Project Manager, Tideway
- Vic Chetty (VC) - Senior Community Relations Officer, BMB
- Will Randell (WR) - Thames Water
- Safa Holleyoake (SH) - Thames Water
- Yvette Hewlett (YH) - Administrative Support, Tideway

Residents / Organisations:

Eight residents and representatives from SPTRA and London Borough of Ealing.

Apologies:

One apology was received.

	Item	Action
1.0	Welcome and introductions	
1.1	Welcome from Don Tanswell (DT) followed by round-the-table introductions.	
1.2	DT explained that Tideway has employed three engineering companies to build the tunnel in the west section. When Tideway is complete at Acton, Thames Water will continue to run the storm tanks.	
2.0	Minutes of Meeting (21 May) - Action Points and Approval	
2.1	<i>Action 1</i> - Closed - presentation sent out with the minutes. <i>Action 2</i> - Closed - covered in tonight's presentation. <i>Action 3</i> - Closed - issued with the minutes	
2.2	In relation to Action 3 from the last meeting (details of the post-Tideway landscaping consultation to be distributed with the minutes), DT said he is often asked what the site will look like when Tideway has gone. At the last meeting, the detail provided on this matter was incomplete and references were made to the fact that the application had been submitted, with determination due two weeks later. It then transpired there were three / four distinct applications and Tideway requested a delay on the application and asked that for the applications to be aggregated into one. DT asked if an agenda item could be added for this topic at the next CLWG. Action: 1. Jamie Gray (JG) advised there was a delay with Ealing council in validating the applications and putting them on the website, which delayed the consultation period. Tideway did extend the consultation end date to accommodate this. In addition, there were a number of requirements in the DCO (Development Consent Order), which Ealing council uploaded individually to its website, when it should have been available to view as one document. Ealing council subsequently amended this.	Tideway
2.3	DT asked for a few slides to be included in CLWG presentations going forward, showing images of what the site may look like in the future, realising the images may change over time. JG said images will be sent out with the minutes. Action: 2. Regarding the sculpture element of the landscaping, JG confirmed the design element of the application will be submitted soon and there will be the opportunity for the public to comment. A resident asked if he could have details for a Thames Water contact, as he has been told that Thames Water will have the final say regarding the landscaping plans. Will Randell (WR) advised he is the Operations Manager for the site and is responsible for the running of the Acton Pumping Station. WR does not have any say on the final landscaping plans but will provide the resident with his contact details after the meeting.	JG
2.4	Thames Water's telephone number is included in the presentation – 0800 316 9800.	

3.0	Tideway Update - Presentation by Mark Harrison (MH)	
3.1	<p>Presentation to be issued with the minutes. Action: 3.</p> <ul style="list-style-type: none"> • MH started by explaining the reason for the Tideway project and that currently there are 29 discharges of sewage per year into the River Thames from this site. Following the completion of Tideway, there will not be any discharges from this site, as the sewage will then make its way east to the Beckton Sewage Treatment Works • The red lines on slide 8 (TWUL Network) indicate combined sewers (there is one under every road on the network) • BMB took possession of the site in November 2017 • Drop-shaft construction started in November 2018 and is now complete • Currently in the middle of constructing the hydraulic and air management structures • In 2020, the site will prepare for the arrival of the TBM (tunnel boring machine), which is due to arrive in August 2020 • Shaft lining and civil works will take place from October 2020 to February 2022, ready for commissioning (low intensity work, connecting the tunnel together) • Since the last CLWG in May, work has begun on the sinking of the shaft and the interception chamber • In June, the bottom of the interception chamber was reached, which was carried out using hydraulic breaking, in order to reduce noise levels • Also in June, excavation of the shaft was completed • On 18 and 19 July, the base slab pour was carried out, where 550 cubic metres of concrete was continuously poured • In August, work on the air treatment chamber was started, which will eventually be filled with filters so that when the air is released into the atmosphere, it will not have any odour • In September, work will continue on the interception chamber and air treatment chamber • Over the next three months work will continue on the interception chamber and air treatment chamber • Work is on track, with very small movements in schedule by about a month. The TBM is slightly behind schedule (about three weeks) 	Tideway
3.2	<p>Community Engagement - presentation by Vic Chetty (VC)</p> <ul style="list-style-type: none"> • Since the last CLWG in May, one Information Sheet was sent out regarding the concrete pour, plus two email notices regarding late-night working and the application for the permanent above-ground structures • Six complaints / enquiries were received: <ul style="list-style-type: none"> - One regarding information on landscaping - One regarding overnight noise of rushing water - Two regarding floodlights - One regarding generator noise - One regarding water spillage near hoardings 	
3.3	<p>How to make a claim</p> <ul style="list-style-type: none"> • If anybody wishes to make a claim if they are affected by Tideway's work, they can get advice from the following: <ul style="list-style-type: none"> - Independent Advisory Service (IAS) Helpline for independent advice - - 0800 917 8845 / info@tidewayias.co.uk 	

<p>3.4</p> <p>3.5</p>	<ul style="list-style-type: none"> - Louise Walsh (LW) for personal assistance and advice - via the Tideway Helpdesk 08000 30 80 80 or helpdesk@tideway.london or direct 07971 077165 / louise.walsh@tideway.london • To submit a claim: <ul style="list-style-type: none"> - LW can submit this for you to the Independent Compensation Panel (ICP) on your behalf - You can submit your claim direct to the ICP - admin@tidewayicp.london - The IAS can send you a claim form, or you can download a form from the Tideway website, or click here (then click on 'contact the ICP team', then click on 'ICP claim form') • VC said a large pile of rubbish was dumped by the site on Canham Road recently, which had nothing to do with Tideway. Tideway acted straightaway and removed the rubbish from outside the site gate and then waited for the local authority to remove it. Tideway has a security team now working on this and MH has provided some evidence to the local authority, as the rubbish contained some letters with personal addresses on etc. VC advised residents to contact the local authority if any similar incidents occur • Over 20 people attended a recent community site visit and good feedback was received overall. Hopefully another one will be arranged for next year • Tideway has helped a local community centre A.P.P.L.E with monetary funding in order to refurbish the centre. Tideway is also hoping to hold some STEM (Science, Technology, Engineering and Mathematics) sessions there, which provide information on working in the construction industry • A resident said a colleague of his from Catalyst Homes went on the recent site visit and said it was very good, so it would be good for another to be organised. The resident also said it would be good if more information (facts and figures) on community engagement could be provided. Action: 4 • VC advised he will be leaving the project in a few weeks <p>Tunnel Update - Andeep Gehlot (AG)</p> <ul style="list-style-type: none"> • TBM Rachel, was launched from Carnwath Road in May this year and is making her journey to Acton Storm Tanks • Rachel is due at Acton in August 2020 • Rachel has currently travelled 650m so is currently just at the beginning of Wandsworth Park • There are various ways for residents to stay up to date and if any residents are not on the mailing lists for works updates / notifications, please email helpdesk@tideway.london • There will soon be a Tunnelling Update newsletter going out regularly, which will provide information on Rachel's progress • Timelapse video shown • MH added the timelapse videos are produced every month and are on the website, if anybody would like to view them 	<p>Tideway</p>
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4.0	AOB	
4.1	Date for next meeting – a Monday or Tuesday in February 2020. Date to be confirmed and circulated when finalised.	

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
10/09/2019	2.2	Action 1: Landscaping to be added as a future agenda item.	Tideway	Closed – added to future agenda
10/09/2019	2.3	Action 2: Current CGI landscaping images to be sent out with the minutes.	JG	Closed – sent out with the minutes
10/09/2019	3.1	Action 3: Presentation to be distributed with the minutes.	Tideway	Closed – sent out with the minutes
10/09/2019	3.4	Action 4: More information (facts and figures) on community engagement to be provided at future CLWGs.	Tideway	Closed – shown at the next CLWG