



MEETING MINUTES

Subject:	Carnwath Road Community Liaison Working Group
Date and time:	Monday 10 June 2019, 7pm-9pm
Location:	St Matthews Church, Wandsworth Bridge Road, SW6 2TZ
Minute taker:	John Mealey, Springboard Marketing – external minute taker
Chair:	Tim Prager

Item	Topic
1	Welcome, introductions and apologies for absence
2	Minutes of meeting 18 February 2019 – action points and approval
3	Site works update / report from Community Liaison Officer
4	Simulation and surface noise report
5	CRRG update
6	AOB
7	Date of next meeting
8	Open floor for residents to approach council and Tideway officers on the following areas: <ul style="list-style-type: none"> • Community Relations / Communications • Environment • ICP Process • Stakeholders and Consents • Tunnelling and Engineering

Chair:

- Tim Prager (TP)

Project staff:

- Jamie Gray (JG) – Stakeholder and Consents Manager, Tideway
- Patrick Kelly (PK) – Community Relations Manager, Tideway (BMB)
- Peter Leyton (PL) – Section Manager, Tideway (BMB)
- Louise Walsh (LW) – Mitigation and Compensation Lead, Tideway
- Neil Binns (NB) – Senior Project Manager, Tideway
- Andeep Gehlot (AG) – Communications Lead (West), Tideway
- John Mealey (JM) – external minute taker, Springboard Marketing

Residents / Organisations:

17 residents and representatives from London Borough of Hammersmith & Fulham, Network Homes, CRRG, Carnwath Road Coalition, St Matthews Church, Royal Borough of Kensington and Chelsea, PRARA, Hugon Road and the Independent Complaints Commissioner.

Apologies:

Three apologies were received.

	Item	Action
1.0	Welcome, introductions and apologies for absence	
1.1	Welcome from Tim Prager (TP), followed by round-the-table introductions from all attendees.	
1.2	TP explained that going forward, the meeting minutes will be shortened. This is across the whole project and not just Carnwath Road.	
2.0	Minutes of meeting 18 February 2019 – action points and approval	
2.1	Action 1 – Closed – Jamie Gray (JG) circulated monthly complaint reports to Robert Anderson (RA) but no further update has been received. Patrick Kelly (PK) said Tideway has not had any correspondence with RA for some time.	
2.2	Action 2 – Closed – PK unable to produce an estimated lorry movement traffic report for the whole tunnelling phase at Carnwath Road because the construction logistics plan changes for the site, as do the figures. Therefore, PK includes up-to-date figures in the weekly site email.	
2.3	Action 3 – Closed – a resident’s organisation title corrected.	
2.4	Action 4 – Closed – presentation was issued with the minutes.	
2.5	Action 5 – Closed – parking complaints now logged in a stand-alone category, as will be shown in tonight’s presentation.	
2.6	Action 6 – Open – Following RA advising a resident that bait boxes were installed to help deal with the ongoing rodent issue, the resident has chased RA a further three times but no response has been received. PK believes a process was in place whereby London Borough of Hammersmith and Fulham (LBHF) liaised with Rentokil. Tideway and Councillor Ann Rosenberg (Cllr AR) to speak with RA regarding this issue. Action 1.	Tideway / Cllr AR
2.7	A resident also explained that leaseholders were invoiced the full amount for pest control but should only have been charged 50%, as Tideway agreed to pay half. TP asked the resident to find out who has paid the full amount, as this needs to be rectified. Louise Walsh (LW) said Network Homes, ARHAG and Tideway meet every quarter to discuss issues such as this. LW to start a conversation about the rodent issue. LW also said LBHF were always going to recharge its 50% of the cost but confirmed Tideway would pay the additional 50%.	
2.8	Action 7 – Open – RA not present, so unable to provide an update regarding the crack in the road between the entrance to the Tideway site and Hitchcock & King.	
2.9	Action 8 – Open – RA not present, so unable to provide an update regarding the safety of the river wall on the east side of the site.	
2.10	Action 9 – Closed – PK confirmed the Port of London Authority (PLA) is responsible for Mooring 32, which is used for Tideway activities.	
2.11	Action 10 – Closed – a meeting was set up between Tideway and a resident to discuss arrangements for the simulation.	

2.12	TP asked Cllr AR to take on RA's actions, in his absence, to ensure they are completed. Cllr AR is trying to find out why RA was not present, as it may be that his contract has ended. Action 2.	Cllr AR
2.13	TP asked whether there were any further corrections or comments to the minutes from the previous meeting. A resident felt a certain part of the previous meeting did not reflect what the conversation was about. JG said there was confusion over one word but what Tideway and the resident wanted was essentially the same thing. Once meeting face-to-face, this issue was sorted.	
2.14	A resident requested the meeting minutes are distributed quicker, as a seven-week wait after the previous meeting was too long. TP and Andeep Gehlot (AG) to work together to try and send the minutes out quicker.	
2.15	Independent Complaints Commissioner (ICC) referred to point 5.3 in the previous minutes and said it should read 'Control of Pollution Act', rather than 'Environmental Quality Act'. As the wording in the minutes reflected what was said in the meeting, TP requested (sic) is added after this point in the previous minutes. Action 3.	
2.16	A resident advised her name has been spelt incorrectly on the minutes and requested this is updated. Action 4.	JM
3.0	Site works update / report from Community Relations Manager	
3.1	Presentation by PK.	JM
3.2	Presentation to be issued with the minutes. Action 5.	
	<p>Work taken place over the past few months:</p> <ul style="list-style-type: none"> • Rachel, the Tunnel Boring Machine (TBM) has been lowered and tunnelling has commenced • As part of a long-standing tradition, the TBM was blessed before tunnelling started • The conveyor system is currently in use and working well. Currently, spoil is taken away from the tunnel along the surface and emptied into a muck bin • The other conveyor should be operational in a few weeks' time • Installation of the Batching Plant and Water Cooling System has taken place • Construction of the muck bin roof due to be completed by mid-June 	
3.3	<p>Work scheduled to take place over the next few months:</p> <ul style="list-style-type: none"> • Construction of the muck bin roof will be completed • Once tunnelling reaches 90 metres, there will be a 4-5 week pause to install gantries and to complete pit-bottom works • The team will then tunnel to 400 metres, using all conveyor systems and release spoil straight onto the barges • Once tunnelling reaches 400 metres, there will be a 3-4 week pause, in order to complete the rail crossing system within the tunnel. When tunnelling recommences after this pause, it will be a non-stop activity until the TBM reaches Acton Storm Tanks • A resident said that for a considerable amount of time, Tideway stressed that once tunnelling commenced, it cannot be stopped. However, tonight's presentation has revealed tunnelling will stop for a number of weeks when certain milestones are met. The resident felt Tideway has misled the 	

	<p>community and this is why residents wanted a simulation to take place, before tunnelling started</p> <ul style="list-style-type: none"> • PK said Tideway never meant to mislead residents and for the first few weeks of tunnelling, everyone had a chance to have their say on the activities taking place, satisfying the request for a simulation. • TP said residents and LBHF were concerned about noise during tunnelling. TP also said the ICP said tunnelling could not be stopped once it started, as it could cause subsidence, which could cause the tunnel to collapse and flood. PK emphasised that this was certainly not the case, and not something that has ever been said in his presence. The community was not aware that natural stops were built in but are content that this is helpful for them to assess the impact of tunnelling • TP advised the resident that he was right to feel misled, however, stages of the simulation were achieved by how Tideway builds the conveyor and it worked to the community's benefit <p>3.4 Tunnelling site set-up</p> <ul style="list-style-type: none"> • The TBM provides live data to the Control Room which assesses the progress made and what can be done to ensure the correct amount of progress continues to take place • The live data is constantly shared with Tunnelling Managers • There were community concerns about potential settlement of properties, but tunnelling has caused no issues, as predicted, and the TBM is now underneath the river <p>3.5 Barge movements</p> <ul style="list-style-type: none"> • Over the past six weeks 1,100 segments have arrived on site by barge, which has removed 70 lorries from the local road network • 3,500 tonnes of muck have been removed since tunnelling commenced at Carnwath Road Riverside. Each 1,000-tonne barge equates to 50 lorries • Across the whole project, 4.2 million tonnes of material have been moved by river, which has removed 262,000 lorries from London's roads <p>3.6 Long-term look ahead for Carnwath Road</p> <ul style="list-style-type: none"> • Tunnelling should be complete by June/July 2020 • Secondary lining to start in August 2020 and will last approximately 10 months. The acoustic shed will remain during these works and a batching plant will make the secondary lining concrete inside the shed. The lining is installed by cast in situ • Shaft works to be completed by May 2021 • Surface civil works to take place between June 2021-January 2022 • Landscaping works to take place between January-April 2022 • Site demobilisation to take place between March-July 2022 • BMB vacate the site in September 2022 • System testing and commissioning continues until 2024, although there will be minimal on-site activity • PK stressed the above timeline is where the project is at the moment and what the team believes will be achieved. However, as with all construction projects, the schedule is fluid and tunnelling is currently a couple of weeks behind schedule. That said, the team is confident that time can be made up • PK explained that although BMB leaves site in 2022, work continues until 2024 because the Western area of the project will be the first to finish. All Western elements of the tunnel will be tested and commissioned in advance 	
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<p>3.7</p>	<ul style="list-style-type: none"> • A resident requested regular schedule updates. PK said he provides weekly email updates but will provide a programme update to the resident. Action 6. <p>Permanent above-ground design</p> <p>Presentation by JG:</p> <ul style="list-style-type: none"> • Once Tideway vacates the site, the image on slide 14 in the presentation represents the indicative design that was approved through the Development Consent Order (DCO). The design currently proposed remains relatively unchanged • To start the process, an application will be submitted to LBHF to discharge a number of DCO schedule 3 requirements related to permanent above ground works including the ventilation structures, landscaping, access, surface drainage and lighting • The permanent above-ground design will enhance the public area and will benefit the local community – e.g.: seating, benches, soft landscaping, pedestrianised zone etc. It will also bring a direct route through to the Thames Path • In regard to timescales, Tideway is looking to submit a draft application late June/early July. There will then be a 21-day period where the public can comment. Comments are then reviewed and potential changes are made. The full planning application should then be submitted in August/September 2019, and will also include a 21-day public consultation period • These dates are to be confirmed, dependent on the comments received • A resident asked how long the above-ground design will last and where the flats will go that have been proposed by Thames Water. JG said it is a separate area of land. JG also said Tideway cannot comment on Thames Water’s plans for other areas of the site • TP asked that Tideway advises on its website that it is happy to work with residents who live near the area that will be left behind after the project. JG explained Tideway has to follow an application process. As part of this, there will be a public consultation period, which residents will be notified of • TP requested that Tideway provides a facility for resident input on the above ground design. JG agreed to take this away as an action to see what can be done. Action 7. 	<p>PK</p>
<p>3.8</p>	<p>Project updates</p> <p>Presentation by JG:</p> <ul style="list-style-type: none"> • West: <ul style="list-style-type: none"> ○ Carnwath Road – Rachel was launched on 8 May ○ Dormay Street – Charlotte is 84m through her journey to King George’s Park • Central: <ul style="list-style-type: none"> ○ Kirtling Street – Millicent is travelling towards Carnwath Road and is 2.2km into her journey ○ Ursula is travelling towards Chambers Wharf and is 308m into her journey • East: <ul style="list-style-type: none"> ○ Chambers Wharf – the shaft is almost excavated and is currently 56m out of 65m ○ Selina has started her journey from Germany and will arrive early 2020 	<p>JG</p>

<p>3.9</p> <p>3.10</p> <p>3.11</p> <p>3.12</p> <p>3.13</p>	<p>Complaints</p> <p>Presentation by PK:</p> <ul style="list-style-type: none"> • 10 complaints have been received since the last meeting (3 x noise and vibration, 2 x traffic and parking, 2 x general, 2 x lighting, 1 x barge movements) • This is considerably less since the last CLWG in February 2019 • A resident stated that the issue in Dymock Street was much improved • A resident said some workers park in the residential car park on Carnwath Road, which has to be paid for by residents. PK to investigate. Action 8. <p>Independent Advisory Service (IAS) / Independent Compensation Panel (ICP)</p> <ul style="list-style-type: none"> • IAS and ICP details included in the presentation, as well as the ICP cases received over the past 12 months • If there are any individual queries, then please raise outside of the CLWG <p>Communications</p> <ul style="list-style-type: none"> • There are several ways the team communicates with the community. Some of these channels include weekly update emails, information sheets, River Times etc • If any residents do not receive updates and would like to, please advise and PK or AG will ensure they are added to the mailing list • The Community Information Centre is located in the site offices and is open on the first Tuesday of every month. Residents are welcome to pop in for an update or to have any queries answered <p>Community investment</p> <ul style="list-style-type: none"> • PK said if there are any community groups or events that Tideway can help with, please get in touch and he will see what assistance can be provided • For a recent England football match, Tideway BMB provided 500 tickets for local community groups • BMB visits most schools in the borough to promote a career in construction, engineering etc • PK advised attendees if they know of anyone who wants to work in construction (male and female), please send him their CV and he will forward to the HR department <p>Carnwath Road Open Air Art Gallery</p> <p>Presentation by JG:</p> <ul style="list-style-type: none"> • In the west end of the site hoarding, there is an area dedicated to artwork. This was introduced two years ago, and Tideway worked with different artists for the design • A commitment was made to refresh the artwork every two years, therefore, Tideway set up a steering group working with the Society of Fulham Artists. The steering group has also been opened up to the wider community and residents from the Carnwath Road Residents' Association • Different ideas were put forward for the next artwork theme and the chosen idea is "Wandsworth Bridge to Putney Bridge – Past, Present and Future" • Information on how to enter is available on the Tideway website 	<p>PK</p>
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<p>3.14</p>	<p>Regatta London</p> <ul style="list-style-type: none"> • Entries will open on 17 June. A selection panel will review candidates in August and the artwork will hopefully be installed in September • On 29 September 2019, the first Regatta London will take place • Tideway staff member and three-times Olympic Gold Medallist, Andrew Triggs Hodge, has come up with an idea which is a river-equivalent of the London Marathon for runners or Ride London for cyclists • There will be three ways to move across the river – rowing, kayaking and paddle boarding • There will be two elements of the event. One will be a competitive race and one will be a fun aspect • There will also be festival areas on the ground, for those who want to participate but do not want to be in the river • The event will hopefully raise money for various charities, and it is hoped that Regatta London is something Tideway can leave as a lasting legacy for London 	
<p>4.0</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p>	<p>Simulation and surface noise report</p> <p>Report by a resident:</p> <ul style="list-style-type: none"> • A simulation was promised by Andy Mitchell on 25 November 2017 because of the concerns residents had about surface and barge activities, once tunnelling started • As residents were led to believe that tunnelling cannot be stopped once it started, this is why a simulation was needed • Although a simulation has not yet taken place since the last meeting, the resident can see the site is looking good • The resident went on a site visit recently and said there were approximately 12 different activities happening on site at the time – conveyors, segment deliveries, digger reversing alarms, tug arrivals. PK said some of those operations take place during the daytime only • The resident said the site visit was very useful and gave him confidence, however, before the non-stop tunnelling to Acton Storm Tanks commences, a period of serious monitoring is required day and night • The resident believes LBHF and the CLWG need to be involved with this monitoring and he feels this would be a proper simulation <p>TP asked Philip Smith (PS) if the monitoring has to be arranged via PS and Olalekan Awe-Olaosebikan (OAO) during the 90m to 400m tunnelling phase. PS said over the next few months, LBHF will meet with Tideway to find out the issues that have been raised. LBHF will then meet with residents and explain what has been agreed with Tideway.</p> <p>PS explained that once the 400m tunnelling phase starts, OAO will be monitoring on a full-time basis and PS will monitor on a part-time basis.</p> <p>TP advised there will be 24/7 works for a 4-5 week period where every activity will be happening on site and LBHF will be monitoring constantly during this period.</p> <p>A resident asked Tideway whether it will solve any issues at the end of the 4-5 week period. PK said he will aim to solve any issues there and then, if raised.</p>	

4.6	A resident asked for the dates in which the 4-5 weeks of continuous work will take place. PK said the dates have not yet been confirmed but he will advise ASAP.	
5.0	CRRG update	
5.1	A resident explained there is not too much of an update, however, the CRRG did receive 50 tickets for Polo in the Park which were greatly appreciated.	
5.2	The resident stated that she is content with the works so far, but if she has any complaints of queries she will contact PK as that has been working well up to now.	
5.3	The resident also said another resident has been involved in the conversations about the hoarding artwork in the west of the site. A CRRG newsletter will be sent out next week which discusses job opportunities, hoarding artwork and Regatta London.	
6.0	AOB	
6.1	Cllr AR said many years ago, she was part of a group which requested the predicted carbon footprint of the project but no answer was ever received. Cllr AR requested the carbon footprint for the whole project but also broken down into individual segments for each area. JG confirmed he would look into this. Action 9.	JG
6.2	A resident said the CRRG would like to be included when 24/7 monitoring takes place, as it would like to see and hear the conveyor working to its maximum. JG said all residents are welcome on-site and to get in touch to arrange a site visit.	
6.3	A resident asked PS if the CRRG could be included in the email when agreements are made regarding the Section 61. PS confirmed that the CRRG could be included in communications relating to S.61 Consents and advised he would catch up with the resident outside of the meeting.	
6.4	A resident said the gaps between the CLWG meetings have got longer. Because of this, actions take longer to be resolved. TP to work with AG to accelerate the actions register. Action 10.	TP / AG
7.0	Date of next meeting	
7.1	TP said the next meeting take place in late September / early October, however, if there is a need for an earlier meeting then one will be arranged.	
7.2	TP also said an internal meeting between residents is required to discuss whether the CLWG format needs to change. Perhaps a need for more of an information point / drop-in style CLWG could be more suitable.	
8.0	Open floor for residents to approach council and Tideway officers.	

Actions Register:

Meeting Date	Item	Action	Responsibility	Status	Update
10/06/2019	2.6	Action 1: Tideway and Cllr AR to speak with RA	Tideway / Cllr AR	Closed	Pest control was arranged after the CLWG meeting and

		regarding the ongoing rodent issue.			LBHF have laid more traps. Residents should contact pest control directly should they see rats – these calls will be made a priority.
10/06/2019	2.12	Action 2: Cllr AR to take on RA's actions from the meeting on 18/02/2019, in his absence.	Cllr AR		2.8: Crack in road RA reported this after the February CLWG. Transport team arranged another visit and said the crack is not a significant health and safety risk, but this area will be regularly inspected. Transport manager thanked residents for highlighting the issue. 2.9: Thames Path RA reported this after the February CLWG. The site manager has surveyed the site again and was content with the safety of site.
10/06/2019	2.15	Action 3: Add (sic) to wording in point 5.3 in the previous minutes, as 'Environmental Quality Act' should read 'Control of Pollution Act'.	JM	Closed	Amended
10/06/2019	2.16	Action 4: Amend spelling of a resident's name, as requested.	JM	Closed	Amended
10/06/2019	3.2	Action 5: Presentation to be issued with the minutes.	JM	Closed	Circulated
10/06/2019	3.6	Action 6: PK to provide a resident programme update for Carnwath Road.	PK	Closed	Programme sent to resident
10/06/2019	3.7	Action 7: JG to investigate whether a facility can be provided for residents input on the permanent above-ground design.	JG	Closed	Tideway to arrange for the next two monthly "drop in" sessions in the Community Information Centre to be focused on the permanent above ground design. This will be Tuesday 2 July and Tuesday 3 September.
10/06/2019	3.9	Action 8: PK to investigate issue of workers parking in a residential car park on Carnwath Road.	PK	Closed	PK investigated and the site team have been briefed. This has not happened again since the last CLWG meeting.
10/06/2019	6.1	Action 9: JG to investigate whether the carbon footprint for the whole project, but also broken down into individual segments for each site, can be provided to Cllr AR.	JG	Closed	JG has sent the data to AR

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10/06/2019	6.4	Action 10: TP and AG to accelerate the actions register, to ensure each action is completed in a timely manner.	TP / AG	Closed	Will update in CLWG minutes circulation, and as actions are closed out, AG will inform TP
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