



MEETING MINUTES

Subject:	Putney Embankment Foreshore and Barn Elms Community Liaison Working Group (CLWG)
Date and time:	Thursday 24 October 2019, 7pm-9pm
Location:	The Star and Garter, Putney Embankment, London, SW15 1JN
Minute taker:	Mark Walker – external minute taker, Springboard Marketing
Chair:	Rt Hon Justine Greening MP

Item	Topic
1	Welcome, introductions and apologies for absence
2	Tideway works overview – Putney Embankment Foreshore
3	Tideway works overview – Barn Elms
4	Community Engagement
5	Wider Project Update
6	AOB
7	Date of next meeting

Project staff:

- Katie Ashton (KA) – Communications and Community Investment Manager, Tideway (BMB)
- Jamie Gray (JGr) – Stakeholder and Consents Manager, Tideway
- Louise Walsh (LW) – Compensation and Mitigation Lead, Tideway
- Tom Brown (TB) – Site Agent – Putney Embankment Foreshore, Tideway (BMB)
- Chris North (CN) – Project Manager, Tideway (BMB)
- David Miles (DM), Project Manager – Putney Embankment Foreshore, Tideway
- Mark Walker (MW) – external minute taker, Springboard Marketing

Residents / Organisations:

13 residents and representatives from Putney Society, Barnes RFC, Friends of Barnes Common, Residents' Association and London Borough of Wandsworth.

Apologies:

Three apologies were received.

	Item	Action
1.0	Welcome, introductions and apologies for absence	
1.1	Welcome from Rt Hon Justine Greening MP (JG), who thanked all for attending and reiterated that the CLWG is an opportunity for the local community to receive an update on progress, and to also flag up any issues that may need addressing.	
2.0	Tideway works overview – Putney Embankment Foreshore	

2.1	Putney Embankment Foreshore update – presentation by Tom Brown (TB). Presentation to be issued with the minutes. Action 1.	MW
2.2	<p>Work undertaken during the past few months between August and October:</p> <ul style="list-style-type: none"> • The main tunnel is approaching, with the tunnel boring machine (TBM) currently located near Putney Bridge • Site set up has continued and now looks like the image displayed as part of the presentation. By next week, it will look almost identical • Completed the valve chamber. This is where the main tunnel comes into • Completed the drop shaft excavation, with the base plug pour expected to take place in the next couple of weeks • Work on the small ventilation system – further small works planned in the run up to Christmas • Today was an important day, with the arrival of a 1,000-tonne crane, which is one of only three of its type in the country • Three barges laden with spoil from the tunnel excavation have left site by river since the last meeting • Two Information Sheets have been issued during the past couple of weeks, notifying residents of the road closure required to facilitate the arrival of the crane and also extended working hours: <ul style="list-style-type: none"> - The road closure involved some working outside of normal hours, to enable the crane to be delivered during hours specified by the Metropolitan Police. The road will re-open again tomorrow - Tideway’s Development Consent Order (DCO) permits 24-hour working. However, the team will be looking to work 7am – 7pm, Monday to Friday and 8am – 6pm on Saturday, for a period of about five weeks. The team will look to minimise any noisy activities taking place before 8am and encouraged residents to get in touch if they experience any issues. 	
2.3	<p>Work scheduled to take place over the next few months:</p> <ul style="list-style-type: none"> • Tunnelling will start in the next couple of weeks • Work will continue in the church vaults • Further reinforced concrete works inside the site boundary 	
2.4	<p>Longer term:</p> <p>Main site demobilisation – scheduled for Spring 2021</p> <ul style="list-style-type: none"> • Temporary slipway removal – Autumn 2022 • Testing and commissioning period – 2022-2024 • Putney’s legacy promontory – application approved, and planning application has now gone through • There will be some occasional road closures in the future, but these will be minimal 	
2.5	<p>Barge movements – More by River update:</p> <ul style="list-style-type: none"> • All excavated spoil will be removed from the site by barge • To date, 17 barge movements have taken place, keeping approximately 850 lorry movements off the local road network • There have been three barge movements since the last meeting 	
2.6	A resident asked what tonnage the HGVs would have been. TB advised these figures are based on 20 tonne HGVs.	

2.7	JG asked if the project timescale is still broadly on track. TB advised there have been a few minor delays but nothing substantial. Problems arise and are solved.	
2.8	A resident commented that previously, the presentation has included a bar chart to illustrate progress, however this is not featured tonight. JGr advised that Tideway will look to circulate this with the presentation. TB advised this will be added back in for the next meeting. Action 2: Tideway	JGr / TB
3.0	Tideway works overview – Barn Elms	
3.1	Barn Elms update – presentation by Chris North (CN).	
3.2	Sports Centre update: <ul style="list-style-type: none"> • Building work was completed in April and external works have now been completed, so the buildings are now connected by an area to walk across • Although the changing rooms have been in use for approximately six months, the official opening took place recently 	
3.3	CSO worksite update: <ul style="list-style-type: none"> • Work has continued at this main work site • The compound includes a muck bin • Excavations have continued and the archaeologists (MoLA) have completed their work • Excavation required for the electrical and mechanical kiosk has commenced. This will house equipment for the air treatment process • Shaft sinking has continued, and the team is nearing the bottom of the shaft 	
3.4	A resident asked how deep the shaft will be. CN confirmed it will be 36m deep.	
3.5	CN advised there has also been other activity running concurrently, including continuing work around the hydraulic chamber and the installation of propping for sheet piles. This week, the sewer interception took place, which involved the team cutting out a section of sewer and building around it while the sewer remained operational.	
3.6	Upcoming works: <ul style="list-style-type: none"> • The flume is now complete, with work underway to complete the sealing. A beam is being installed, so excavation below and around can continue • Shaft excavation is nearly complete, with the bottom of the shaft scheduled for completion early next week (w/c 28 October 2019) • The Pipe Jacking Machine arrived on Friday 18 October 2019 and the team hopes to start pipe jacking this side of Christmas 	
3.7	JG asked what ‘pipe jacking’ is? CN explained pipe jacking involves pushing the TBM in from the bottom of the shaft.	
3.8	A resident asked if tarmac reinstatement will take place in the area between the old centre and the tennis courts. CN advised the team is trying to avoid doing this. The resident advised she is really concerned, as there are some large protruding tree routes in this area. The resident asked the Richmond	

	Tree Officer to place a preservation order on one of the trees but this request was denied. Cars are parking in this area even when spaces are available in the main car park. If any resurfacing work needs to be done, the resident requested this is done using gravel rather than tarmac.	
3.9	CN advised the team is not planning to do any tarmacking. CN believes some bollards were originally in place at this location and the plan is to put two back in. A resident commented there were no barriers previously and she believes the old gates have been moved. The resident wants to avoid cars slipping round the side and parking on the sports centre side when there are parking spaces. The gate needs to be closed.	
3.10	CN advised that when complete, the area to the north of the building will be reinstated.	
3.11	JG asked if this is something that could be raised with Enable? CN confirmed it is. Action 3: Tideway	CN
3.12	A resident commented that for the last few Saturdays, car parking at the Sports Centre has been highly dangerous, with some drivers being very aggressive. An ambulance could not gain access if a child was injured on the field. On behalf of all school children in the area, the resident believes there should be a charge for parking at the Sports Centre car park. JG advised that no-one from Wandsworth has written to her about this issue but she will follow-up. Action 4: JG	JG
3.13	A resident also requested a bus service is introduced. Dianne James (DJ) will follow up on this and also the car parking issue. Action 5: DJ	DJ
3.14	A resident enquired about the coach turning circle. CN advised this has been in concept design for approximately three years. It is planned to occupy the eastern side of the site and will be big enough for a coach to turn and for five coaches to park.	
3.15	A resident commented that there is a lot of pedestrian traffic and the paving is uneven. He also agrees with a resident about the trees. A resident asked if there is a proposal to block pedestrian access to the area. CN advised the plan is to install bollards, to prevent vehicular access so that people can walk. CN and resident to discuss.	
3.16	A resident advised that other locations for an emergency exist where investigated as part of the licensing application but no other options were found.	
4.0	Community Engagement	
4.1	Katie Ashton (KA) introduced herself and explained she has taken over from Patrick Kelly, who has now left the project.	
4.2	KA provided a community engagement update: <ul style="list-style-type: none"> On 10 October 2019, a new monthly tunnelling update was issued. Going forward, this will focus on the progress of the Western section's two TBMs – Rachel and Charlotte Residents are welcome to visit any sites in the West – if people wish to, they should contact the Helpdesk, which will notify KA 	

<p>4.3</p> <p>4.4</p> <p>4.5</p>	<ul style="list-style-type: none"> • The Community Information Centre at Carnwath Road is open every first Tuesday evening of the month. Visitors can find out more about the project and see the viewing platform • Boat trips have now stopped but will start again in the Spring. These are a great opportunity to take a trip up the Thames to see project progress <p>KA also provided a legacy update, with stats including:</p> <ul style="list-style-type: none"> • More than 3,000 hours volunteered for local causes • More than 1,729 hours of STEM volunteering undertaken • 49 successful work placements organised, helping young people learn more about the project and the industry • Employed 38 apprentices working across the West's seven sites. KA commented the launch of the new tunnelling apprenticeship this year has been fantastic • 1 in 50 employees are ex-offenders • Continued to support Thames 21 and undertake litter-pick clean-ups • Additional charity fundraisers <p>KA advised that since the last meeting, just one general enquiry relating to these two sites has been received by the Helpdesk. Louise Walsh (LW) continues to assist with compensation applications.</p> <p>A resident welcomed KA and asked for the community's thanks to Patrick Kelly to be recorded. JG also requested that massive thanks be passed to Patrick, who did a brilliant job and created a lot more trust in the project – he was a complete star.</p>	
<p>5.0</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p>	<p>Wider Project Update</p> <p>Project update from Jamie Gray (JGr):</p> <ul style="list-style-type: none"> • Two TBMs (Millicent and Ursula) have embarked from Kirtling Street, one of the project's main drive sites. Millicent is heading West and has made rapid progress; it has tunnelled 4,500 metres and is currently located to the west of Wandsworth Bridge, from where it will begin the final section of its journey to Carnwath Road. Ursula is heading to Chambers Wharf and has tunnelled 2,500 metres, so has further to travel to its destination • The East section of the project has not yet released a TBM, with one scheduled to embark from Chambers Wharf during Summer 2020 • In the West, two TBMs have been released from Carnwath Road – Rachel and Charlotte. Rachel has made rapid progress since her launch and is now just beyond Putney Rail Bridge. Charlotte is building the Frogmore connection tunnel between Dormay Street and King George's Park and actually reached its destination and broke through today – this will be featured on ITV News tomorrow. Charlotte will be removed, driven back and then released northwards to complete the Frogmore connection <p>JGr played a short video providing further progress information. This is available on the Tideway website and will be updated quarterly.</p> <p>JGr explained it is possible to stay up to date on project progress via Tideway's social media channels.</p> <p>JG commented that it is great how many work placements and apprenticeships the project has facilitated. JGr explained that the project is very keen to get</p>	

	young engineers involved in the production of its short videos like the one just seen. Tideway is also very proud of its efforts to get women involved in the project too.	
6.0	AOB	
6.1	No other business raised.	
7.0	Date of next meeting	
7.1	JG will provisionally schedule the date of the next meeting for early March 2020. However, there might be a general election before then, which may mean this is her last meeting as Chair of the CLWG. If so, the experience has been amazing and has shown how a community can constructively engage with a project in its backyard. It has taken a lot of effort and time to get up and running and JG is very grateful to Tideway for this. Action 6: JG	JG
7.2	A resident commented that it will be real pity if JG cannot remain as Chair until the end of the project. JG responded to say that a new MP will need some space to establish themselves but thanked CW for her comments.	

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
28/10/2019	2.1	Action 1: Presentation to be issued with the minutes.	MW	Open
28/10/2019	2.8	Action 2: Progress bar to be distributed with the minutes / presentation from this meeting and included within future presentations.	JGr / TB	Open
28/10/2019	3.11	Action 3: The issue of the gate needing to be closed to be raised with Enable	CN	Open
28/10/2019	3.12	Action 4: Follow-up the issue of aggressive car parking and the possibility of charges to be introduced for parking at the Sports Centre	JG	Open
28/10/2019	3.13	Action 5: Follow-up regarding the introduction of a bus service and also on the car parking issue (see Action 4)	DJ	Open
28/10/2019	7.1	Action 6: Next meeting date to be provisionally scheduled	JG	Open