



MEETING MINUTES

Subject:	Acton Storm Tanks Community Liaison Working Group
Date and time:	Tuesday 4 February 2020, 7pm-8pm
Location:	14 th Acton Scout Group, Rugby Road, Chiswick, W4 1AT
Minute taker:	Yvette Hewlett - external minute taker, Springboard Marketing Ltd
Chair:	Don Tanswell

Item	Topic
1	Welcome and introductions
2	Minutes of Meeting (10 September 2019) <ul style="list-style-type: none"> Action Points and Approval
3	Acton Storm Tanks - Tideway Update
4	AOB

Chair:

- Don Tanswell (DT)

Project staff:

- Jamie Gray (JG) - Stakeholder and Consents Manager, Tideway
- Josh Roy (JR) - Section Manager, BMB
- Katie Ashton (KA) - Communication and Community Relations Manager, BMB
- Louise Walsh (LW) - Compensation and Mitigation Lead, Tideway
- Michelle Murphy (MM) - Sub-Agent, BMB
- Patricia Sanchez (PS) - Project Manager, Tideway
- Safa Holleyoake (SH) - Thames Water
- Yvette Hewlett (YH) - Administrative Support, Tideway

Residents / Organisations:

Six residents and representatives from Stamford Brook Residents' Association, Factory Quarter Residents' Association and London Borough of Hammersmith & Fulham.

Apologies:

Three apologies were received.

	Item	Action
1.0	Welcome and introductions	
1.1	Welcome from Don Tanswell (DT) followed by round-the-table introductions.	
2.0	Minutes of Meeting (10 September 2019) - Action Points and Approval	
	DT advised he had no comments regarding the minutes of the previous CLWG. However, it was an oversight of his that he did not register his vote of thanks to	

	<p>Vic Chetty (VC), who has left the project but was a huge help in making these CLWG meetings very effective.</p> <p>Councillor Rowan Ree (Cllr RR) pointed out that Councillor Rory Vaughan is noted on the previous minutes as being from London Borough of Ealing, instead of London Borough of Hammersmith & Fulham.</p> <p>It was also mentioned that Will Randall's surname was spelt incorrectly on the last minutes (Randell).</p> <p>Minutes approved.</p>	
<p>3.0</p> <p>3.1</p> <p>3.2</p>	<p>Tideway Update - Presentation by Josh Roy (JR)</p> <p>Presentation to be issued with the minutes. Action: 1</p> <ul style="list-style-type: none"> • JR explained that currently, there are up to 29 discharges per year of sewage (312,000 tonnes). Once the main tunnel is complete, no discharges of sewage are expected • A resident said that residents asked him to find out where the tunnel will be in relation to a number of houses. Katie Ashton (KA) provided him with a diagram, showing the tunnel route. On the diagram provided, the tunnel is shown as travelling under Emlyn Road, however there is a dotted line either side of the tunnel, which shows a deviation. Jamie Gray (JG) confirmed the Development Consent Order (DCO) granted the limit of deviation. Josh Roy (JR) added that at the location in the diagram, there is no plan to change the alignment of the tunnel and the DCO does not permit the tunnel's alignment moving outside the line of deviation • The resident produced various letters he has received regarding visual condition surveys being carried out, however, a neighbour has received a letter advising that their property is no longer within the zone of influence. JG confirmed there is a zone of influence either side of the tunnel alignment, Tideway is obliged to carry out investigations to find out if any damage is predicted. Any building that falls within the zone of influence will receive a letter and be offered a pre-condition survey. JG agreed to discuss this with the resident after the meeting, in order to get the exact locations of neighbours that had received different letters as the resident said it is confusing. DT added there does seem to be some inconsistencies and he is keen to understand how this issue can be taken formally. JG will investigate and respond accordingly. Action: 2 • From May 2020, the site will be preparing for the arrival of the tunnel boring machine (TBM) • The TBM is due to arrive and be removed in August 2020 • A period of drop-shaft lining and civil work will take place from November 2020 through to February 2022, when work at this site will be complete, except for testing and commissioning • Over the last four months, the main focus has been on the construction of the interception chamber and air treatment chamber • Over the next three months: <ul style="list-style-type: none"> ○ Construction of the interception and inlet chambers will be complete ○ The gallery wall will be demolished ○ The ventilation column substructure will be constructed ○ The bypass damper chamber will be constructed ○ The ventilation ducting and backfill will be installed 	<p>Tideway</p> <p>JG</p>

- Regarding landscaping, the majority of the storm tanks area will be left as hardstanding, for operational access
- Advance tree planting at Warple Way is already in place
- Soft landscaping is to be implemented along the northern end of the Canham Road boundary, including native wildlife meadow planning and native tree species including oak, cherry, hornbeam and birch
- DT said there is quite a lot of the site which will not be covered by landscaping once Tideway leaves, which will be comparatively scruffy. JR confirmed the existing storm tanks will remain as they are now, including the existing grey fencing
- Cllr RR asked if there are any images available of what the entire site will look like post-Tideway. JG confirmed there are not, only the images of the area within Tideway's scope of work, taken from the planning application
- DT said this seems to be a missed opportunity for Thames Water, to improve an area of land
- Cllr RR asked who he could speak to at Thames Water about this. Safa Holleyoake (SH) provided her contact details to Cllr RR but said that, at present, Thames Water does not have any plans to change the area in question

3.3 Community Engagement - presentation by Katie Ashton (KA)

- Since the last CLWG in September, two Information Sheets were sent out; one regarding the Christmas shutdown and one regarding a road closure and demolition works
- Four enquiries were received:
 - Two x traffic and transport
 - One x settlement deed
 - One x site visit request

How to make a claim

- If anybody wishes to make a claim if they are affected by Tideway's work, they can get advice from the following:
 - Independent Advisory Service (IAS) Helpline for independent advice -
 - **0800 917 8845 / info@tidewayias.co.uk**
 - Louise Walsh (LW) for personal assistance and advice - via the Tideway Helpdesk **08000 30 80 80** or **helpdesk@tideway.london** or direct **07971 077165 / louise.walsh@tideway.london**
- To submit a claim:
 - LW can submit this for you to the Independent Compensation Panel (ICP) on your behalf
 - You can submit your claim direct to the ICP - **admin@tidewayicp.london**
 - The IAS can send you a claim form, or you can download a form from the Tideway website, or click [here](#) (then click on 'contact the ICP team', then click on 'ICP claim form')
- Community engagement continues into 2020, with the Thames Water Network Challenge taking place on 6 February, the Acton Scouts STEM visit to site on 19 February and a site visit by A.P.P.L.E on 20 February
- There is also the opportunity for up to 25 residents to visit the site on Thursday 27 February, 1pm-2.30pm – residents can register their interest at **helpdesk@tideway.london**
- Since 2016, 987 community investment hours have been provided at Acton plus 528 STEM (science, technology, engineering and maths) hours on site

<p>3.4</p>	<p>Overall Project Update - Jamie Gray (JG)</p> <ul style="list-style-type: none"> KA said the project is still looking for opportunities to work with and support local community groups / schools and asked people to get in touch via the Helpdesk if they have any ideas TBM Rachel was launched from Carnwath Road Riverside in May 2019 and is on her way to Acton Each TBM is named after a prominent female and Rachel was named after Rachel Parsons, a female engineer and pioneer in women's rights On average, the TBM can tunnel 130m-200m a week, depending on ground conditions etc There is now a live TBM tracker on the Tideway website, which provides live updates on all the TBMs - https://tideway.london/tbm-tracker JG provided an update on progress with all other TBMs across the project Time-lapse video shown KA said there is a recent documentary that she would recommend watching called Impossible Engineering. The most recent episode of season five features some footage from the Carnwath Road Riverside site. There is an interesting part which was filmed at the Acton site, featuring JR. The episode can be watched via On Demand or online 	
<p>4.0</p>	<p>AOB</p> <p>Date for next meeting – early June 2020. Date to be circulated when finalised.</p> <p>A resident asked if the next meeting in June would give Tideway enough time to organise something to celebrate the arrival of TBM Rachel at Acton. JR said the TBM will not be lifted out as a whole, it will be broken up into segments. The cutterhead will be seen, but not the large cylinder, as it will be too heavy to be lifted out in one piece.</p> <p>DT asked if it is common practice across the project for photos to be taken of TBMs arriving etc. JG confirmed this is definitely the case, having been through the same exercise already at the King George's Park site, where a photographer was on site to capture the TBM breaking through – see https://tideway.london/locations/king-georges-park/</p> <p>JG added that part of a machine was moved recently from the Putney site, which required the overnight closure of Putney Bridge. Some impressive images were capture and will appear on the website in due course.</p>	
<p>4.1</p>	<p>A resident asked if there are any spare copies of the magazine. KA will send the resident an electronic copy. Action: 3.</p> <p>Cllr RR asked if the issue raised previously of Factory Quarter residents not receiving the newsletters had been resolved. JG confirmed that VC resolved this prior to leaving the project.</p>	<p>KA</p>

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
04/02/2020	3.1	Action 1: Presentation to be distributed with the minutes.	Tideway	Closed – sent out with the minutes

04/02/2020	3.2	Action 2: JG to investigate and respond to a resident regarding the inconsistent pre-condition survey / zone of influence letters that have been received by the resident and his neighbours.	JG	Closed
04/02/2020	4.1	Action 3: KA to send a resident an electronic copy of the recent magazine.	KA	Closed