



MEETING MINUTES

Subject:	Chambers Wharf Community Liaison Working Group
Date and time:	Monday 27 January 2020, 7pm-9.10pm
Location:	Wade Hall, Dickens Estate, Parker's Row, London, SE1 2DH
Minute taker:	Yvette Hewlett, external minute taker - Springboard Marketing
Chair:	Patricia Brown

Item	Topic
1	Welcome, introductions and apologies
2	Actions from previous meeting (25 November 2019)
3	Update from project team <ul style="list-style-type: none"> • Community Update <ul style="list-style-type: none"> - Feedback from the community • Construction Update <ul style="list-style-type: none"> - Feedback from the community • Section 106 update - LB Southwark • Programme / Look Ahead <ul style="list-style-type: none"> - Feedback from the community
4	Any other business and agree next meeting date

Chair:

- Patricia Brown (PB)

Project staff:

- Martin Griffiths (MG), Senior Community Relations Manager – CVB
- Eddie Edmonds (EE), Tunnelling Manager – CVB
- Gareth Howells (GH), Project Manager – Tideway
- Rebecca Major (RM), Communications Lead – Tideway
- Yvette Hewlett (YH), external minute taker – Springboard Marketing

Residents / Organisations:

10 residents and representatives from Bevington Street, Wrayburn House, Luna House, Downings Road Moorings, Fountain Green Square and London Borough of Southwark

Apologies:

Four apologies were received.

	Item	Action
1.0	Welcome, introductions and apologies	
1.1	Welcome from Patricia Brown (PB) followed by introductions.	
2.0	<p>Actions from previous meeting (25 November 2019)</p> <p>Action 1 (2.0): PB confirmed the activities checklist is still being finalised. Keep action open.</p> <p>Action 2 (2.0): PB spoke with Allen Summerskill (AS) and Rebecca Major (RM) who confirmed that Tideway is only in control of the noticeboards on its site perimeter hoardings and does not own the paid-for noticeboards across the key area. Therefore, it is not in Tideway's gift to provide key information in core languages on all the noticeboards installed across the community. The request from Tideway is to ask the community representatives from each area to assist Tideway by ensuring the information regarding the translation service is put up on the noticeboards. Tideway is happy to print off the leaflet and give to the community representatives if required.</p> <p>Action 3 (2.0): Information can be translated into at least seven languages and a specific email will be sent round (on its own, not as part of the weekly update), to the representatives of Luna House, Bevington Street etc, to advise of the service available. Action: 1.</p> <p>Action 4 (2.0): AS has confirmed the ownership of the land and contacted the resident.</p> <p>Action 5 (3.2): Presentation issued with the minutes.</p> <p>Action 6 (3.2): MG reported that Molly Albone, Skills & Employment Officer for CVB, spoke to the relevant contact at Construction Youth Trust (CYT) to try and establish why a resident was incorrectly told that the Apprenticeship Q&A event was only relevant for those aged 18 years old and above. MG advised the contact at CYT immediately recalled the conversation; however MG did not believe the conversation was the one with the resident. MG gave the names in question during the meeting and the resident confirmed the names were not the people he was calling about. MG will contact the CYT to clarify who spoke with the resident.</p> <p>PB believed the resident would like to be certain when it comes to future similar events being organised, that Tideway makes it clear as to which age group the event is aimed at. The resident concurred and said Tideway needs to make it absolutely certain to the local community not only about the age group but also the purpose of the event, so we do not go through the same situation again. MG pointed out that all were welcome. PB added she thinks it is important that people feel confident about getting involved in these types of events. Action: 2 – MG to contact CYT to clarify who spoke to the resident.</p> <p>Action 7 (3.2): Regarding the forming of a working group due to time constraints since the last meeting, Christmas and the New Year etc, this action will be revisited. Keep action open. Action: 3 – AS to organise.</p>	<p>PB</p> <p>RM</p> <p>MG</p> <p>AS</p>

<p>Action 8 (3.4): PB believes that Paul Siberry investigated the timer for the lighting on the east side towards the elevation and that the lighting now goes off at 7pm. Two residents do not believe the timing has changed. PB asked if the CVB team can confirm the lighting has definitely been changed and if not, to ensure it is changed. Eddie Edmonds (EE) said he will pick this action up and also adjust the angle if it does not need to be as high. Keep action open. Post Meeting Note: the angle of the light has now been adjusted.</p> <p>Action 9 (3.6): Planning application numbers for the Berkeley Homes development were added to the minutes for 25 November 2019 (page nine).</p> <p>Action 10 (4.1): PB believes the issue of workers parking in Bevington Road is now resolved. A resident confirmed that workers do not park there anymore.</p> <p>Action 11 (4.4): PB confirmed the issue of leaves on the pavement and road along Bevington Street and Loftie Street has been picked up by Southwark and additional clean-ups have taken place.</p> <p>Action 12 (4.6): Alistair Huggett (AH) is not present tonight to give a Section 106 update but it is hoped that Jackie Christie, S106 Officer for LB Southwark, will be available.</p> <p>No further comments received. Minutes signed-off as accurate.</p> <p>A resident mentioned there is still an outstanding action that is not listed, which is regarding the agreement concerning sound monitoring he has with Thames Water, which needs to be transferred to Tideway. The resident said AS has been looking into this but Thames Water's solicitor does not seem to be doing anything. PB asked for this action to be kept open, to serve as a reminder. Post Meeting Note: AS met with the resident and contacted Thames Waters solicitors to try resolve the situation.</p> <p>A resident asked where Jackie Christie (JC) is and who has taken over her role as Community Liaison Officer. Richard Earis (RE) advised JC has moved to a new Section 106 post and he is unsure if her previous role will be filled. RE said in the meantime, residents can still contact the Highways Department for any traffic issues or if environment related, they can contact RE directly.</p> <p>A resident requested that the Council does not drag its feet appointing a new Community Liaison Officer and that a replacement is appointed ASAP. The resident also requested that the Council makes sure it advertises the role within the community, as well as the wider area, as it is important that residents within the community have the opportunity to apply for the role and are not discriminated against, simply because they are local residents.</p> <p>JC arrived and provided an update. JC confirmed she has spoken to her old manager, who confirmed that JC's previous role will be advertised soon (no exact date available at present). JC said that when she applied for the role, it was advertised in the local newspaper and on the Council website. JC confirmed she is still covering the Community Liaison Officer role in the interim and will carry out a handover with the successful candidate. Therefore, people can still contact JC in the usual way at present.</p> <p>A resident asked if advertisements for JC's previous role can be placed on local noticeboards, in case people do not buy Southwark News / Southwark Press.</p>	EE
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	JC said she has seven noticeboards that she can use (Tesco, Sainsbury's, the launderette etc). JC to ensure the role is advertised locally. Action: 4	JC
3.0	Update from project team - community update - presentation by Martin Griffiths (MG)	
3.1	<p>Presentation to be issued with the minutes. Action: 5.</p> <ul style="list-style-type: none"> • Everybody working on Tideway East has an app on their phone whereby they can record observations and book medical appointments etc. Each activity triggers a donation to The Samaritans and for 2019, a donation of £2,289.50 was made • 'Brew Monday' took place across the sites this week, The Samaritans' take on Blue Monday, which encourages people to take time out and have a chat over a brew • CVB is recruiting apprentices for September 2020, with applications remaining open until 31 March 2020. Anyone interested in applying should contact the project • Some apprenticeships are open to 16-year olds, however as some involve tunnelling, the minimum age for these would be 18 years • Between October and December 2019, CVB has supported 10 boroughs, helped 27 organisations and supported 1,823 people. In addition, 150 people have volunteered a total of 454 hours • Tideway attended Skills London recently, to enthuse thousands of the capital's schoolchildren about engineering and hosted A Capital Experience for local career-ready students, to learn about career opportunities on the project • Tideway won a Legacy award for Equality, Diversity and Inclusion and received a visit from Water Minister, Rebecca Pow • An annual clear-up of plastic bottles was carried out by Tideway in collaboration with Thames 21 and the bottle count across London during the last clear-up has decreased 	YH
3.2	<p>Construction update - presentation by Eddie Edmonds (EE)</p> <ul style="list-style-type: none"> • The secondary lining for the shaft is now 89% complete and this is due to be finished during the next two weeks • Concrete for the secondary lining is mixed by a batching plant inside the acoustic enclosure • This activity is carried out 24 hours a day / five days a week but may also require occasional deliveries of cement up to 10pm to continue the pour. This activity has been ongoing since summer last year • A resident asked if any residents on the east side of the site had heard any noise coming from inside the acoustic enclosure at night. A resident confirmed she has not heard anything • A resident said that on either Friday 10 or Friday 17 January at around 7pm, he was crossing Bevington Street and there was a long vehicle leaving the site, being escorted by a vehicle at the front. The resident does not recall receiving any information about that in advance. EE said he would investigate and find out what the vehicle was and whether any notification was issued. Action 6: Post meeting note: An abnormal load did leave site on Friday 10 January, the logistics team apologises for not arranging for a notification to be sent to residents 	EE / RM

3.3	<p>Shaft internal works</p> <ul style="list-style-type: none"> • After the secondary lining is complete, a concrete pour of 160 cubic metres will need to take place within the shaft but this will not be as much as the main base plug pour and will be carried out during one day, with the potential to continue up until 10pm • This will take place in a couple of weeks and information will be included in the weekly update • The design allows for a gap between the secondary lining and the outer diaphragm walls (the annulus) which also needs to be filled with concrete, which will take place mid- February, ahead of tunnelling • Materials for this will be stored in the acoustic enclosure and the on-site batching plant will be used, with concrete deliveries being received during the day • Roy Fox (RF) added this process will take a maximum of five days. Everything will be carried out inside the acoustic enclosure, so if the activity runs over a weekend, there may be some deliveries of aggregate at that time 	
3.4	<p>Slurry Treatment Plant (STP)</p> <ul style="list-style-type: none"> • This will separate materials excavated during tunnelling, before it is taken away from the site by barge • The acoustic cladding on the de-sanding unit and bentomix enclosures is complete • The filter press and remaining tanks are now complete • Construction of the acoustic enclosure over the filter press has begun • A resident said the electrics on top of the STP look to be totally open to the weather. EE confirmed all electrical parts are covered • Gareth Howells (GH) confirmed it will take about 4-6 weeks to install the acoustic enclosure over the STP (which will be around 12m high at the apex). EE added it will take an additional 2.5 weeks for the steel works • Changes to the original STP design include: <ul style="list-style-type: none"> ○ Highest buildings located on the eastern side of the STP (in the middle of the site) to increase the separation from adjacent properties. ○ Filter press building located north of Luna House, to provide greater acoustic shielding to properties. ○ Higher specification of acoustic mitigation (additional cladding added) on buildings, where possible • PB asked how far the noise from the STP will travel across the river. EE confirmed the STP has been designed using the receptors used for the acoustic enclosure 	
3.5	<p>Section 61</p> <ul style="list-style-type: none"> • For phase five (tunnelling works Oct 2019 – Oct 2020), extended working hours are in place for occasional concrete pours to 10pm (Monday to Friday) and 5pm on Saturdays • For the upcoming shaft internal works, there is potential for an extension of working hours to 10pm, for delivery of concrete lorries to site • For filling the gap between the shaft and diaphragm walls, weekday deliveries of concrete wagons may take place up to 8pm and deliveries of cement tankers may take place up to 10pm • This in-fill work should only take one week • RE said it is worth noting that the slide shows the extended working hours only ie 'delivery of concrete lorries to site between 6pm – 10pm for the shaft 	

	<p>internal works'. Site will still be active as normal from 8am until possibly 10pm</p> <ul style="list-style-type: none"> • A resident asked if, once the date is known for this activity, can a direct notice go to the potentially impacted residents on Bevington Street, Chambers Street, Loftie Street and Fountain Green Square (effectively the access route), so they know to expect more vehicles at that time and possibly over a weekend. RM to action. Details to also be added to the weekly email. Action: 7 • RE said the in-fill work will potentially be carried out over February half-term but this is not guaranteed at present • Regarding the approved S61 for the tunnelling works, the tunnel adits (the first section of the tunnel at the base of the shaft) will be excavated 24/7 using the batching plant within the acoustic enclosure. The volume of concrete used for this will not be anything like the levels needed for the secondary lining of the shaft and the team will only be advancing 1m per day • A resident asked were the air filters out at present, as two weeks ago the air was very polluted. EE confirmed there are various dust monitors around the site and the team receives alerts if any levels are exceeded 	RM
3.6	<p>What to expect during tunnelling</p> <ul style="list-style-type: none"> • Continuous working inside the acoustic enclosure 24 hours, seven days a week • Running of the STP continuously, to support tunnelling • Movement of treated tunnelled material from the STP to the muck bins using one or two loading shovels, up to 10pm Monday to Saturday • The tunnel boring machine (TBM) will be pieced together underground as it progresses along the tunnel and will eventually be 150m at its full length. This equates to the entire platform length at Bermondsey tube station. It will take around three months to construct, with tunnelling due to commence in late July 2020 (TBM due to arrive in June 2020) • A resident said this might be an opportunity for a small number to visit the site. RM confirmed a visit will still happen once the TBM arrives and the details will be notified nearer the time. RM to keep CLWG updated about TBM delivery and the associated open day. Action: 8 	RM
3.7	<p>Programme / lookahead</p> <ul style="list-style-type: none"> • There has been three weeks of slippage in the programme since the November CLWG. GH added there was an issue with the slipforming shutters, which were not pulling up straight and therefore dragging on the concrete. EE said the team is currently looking at accelerating some of the work before the TBM goes in, to mitigate any current slippage, so as to try and avoid affecting the overall programme. GH confirmed that weekly interface meetings are held, where plans are discussed to mitigate delays. • Tunnelling will continue for 14 months, with secondary lining of the tunnel taking place until August 2022 • The three week slippage since November CLWG is not expected to affect the construction completion date at Chambers Wharf site • Tideway will stop construction and leave the majority of the site in approximately March / April 2023 	

3.8	Noise and air quality <ul style="list-style-type: none"> • RE confirmed there have been no noise or air quality exceedances in November or December 2019, as a result of CVB's activities • There were six dust alerts during November 2019 due a defective heater on the air quality monitor on Loftie Street last year. The monitor and defective heater were replaced and since then, there have not been any alerts. Bonfire night in November also tends to lead to exceedances in the area 	
3.9	Community Liaison Officer update <ul style="list-style-type: none"> • JC provided an update on her previous role as Community Liaison Officer. A job fair was held at Wade Hall on 29 November, following residents asking about opportunities for local people • 40 people attended; 20 men and 20 women • 16 people were under 25 and 16 people were from the Bermondsey area • Going forward, JC will ensure her replacement arranges two job fairs a year, with one being out of school time, in order for all ages to be covered • At the job fair, there were opportunities for the retired (volunteering), cadets, community support workers for the Police plus full-time positions in retail etc; all within the local area • JC worked in partnership with DWP and the organisation is keen to work with JC's replacement 	
3.10	Section 106 update <ul style="list-style-type: none"> • JC confirmed she has been in her new role since the first week of January and her first job was to contact S106 Community Enhancement Fund panel members to update them on progress. The panel members are the group of people who decide which proposed projects are successful in being awarded a portion of the S106 £1,000,000 Community Enhancement Fund which is available • The total S106 fund paid by Tideway to LB Southwark for improvement projects in the local area is approximately £6,000,000 • JC handed out a document which shows progress of the S106 improvements and what has been spent to date. She focused her update on the Community Enhancement Fund • The document also provided details on the £1,000,000 Community Enhancement Fund, including what has been spent so far and what has not been spent (figures in brackets) for the reasons given. JC said that this document will be sent out with the CLWG minutes • Regarding the S106 improvement to the Cherry Gardens play area, a consultation was carried out in 2019, with a final consultation due on 21 March 2020 • PB asked if this topic can be revisited at the next CLWG ie an official Section 106 update to be provided, as AH understood there was an action to report back on the progress of the spending on the entire S106 programme • A resident said that nothing can be changed regarding the Section 106 money, as this has already been agreed and spent; the community can only influence how the £1,000,000 Community Enhancement Fund is spent • A resident suggested the topic of Section 106 Community Enhancement Fund is discussed under a separate forum to the CLWG, as the CLWG should focus on construction etc and whoever is interested in hearing about the Section 106 specifically can attend a separate meeting. Everybody 	

	<p>agreed. JC said she will speak to the panel members about setting up a meeting, to focus on the Section 106. Action: 9</p> <ul style="list-style-type: none"> • A resident asked if any Fountain Green Square is going to benefit from any of the projects. JC said not at present but somebody from Fountain Green Square could put a project to the S106 Community Enhancement panel and it is then up to the panel to agree to it • JC confirmed people can now put forward bids for projects, with the closing date being the end of February 2020 • Anyone who wishes to submit a bid should contact JC directly 	JC
4.0	Any other business and agree next meeting date	
4.1	Next meeting date Monday 30 th March 2020, 7pm-8.45pm at Wade Hall.	

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
27/01/2020	2.0	Action 1: An email will be sent round to the representatives of Luna House, Bevington Street etc, to advise of the translation line service available.	RM	Open
27/01/2020	2.0	Action 2: MG to contact CYT to clarify who spoke to a resident.	MG	Open
27/01/2020	2.0	Action 3: AS to organise working group.	AS	Open
27/01/2020	2.0	Action 4: JC to ensure the Community Liaison Officer role is advertised locally.	JC	Open
27/01/2020	3.1	Action 5: Presentation to be issued with the minutes.	YH	Closed
27/01/2020	3.2	Action 6: EE and RM to investigate the abnormal load on 10 / 17 January at 7pm and to advise what it was and whether notification was sent out. Post meeting note - An abnormal load did leave site on Friday 10 January, the logistics team apologises for not arranging for a notification to be sent to residents.	EE / RM	Closed
27/01/2020	3.5	Action 7: RM to arrange for a notice to go to the potentially impacted residents on Bevington Street, Chambers Street, Loftie Street and Fountain Green Square, to advise of the in-fill works. Details to also be added to the weekly email.	RM	Closed
27/01/2020	3.6	Action 8: RM to keep the CLWG updated about TBM delivery and the site open day.	RM	Open
27/01/2020	3.10	Action 9: JC to arrange a separate forum for Section 106 Community Enhancement Fund updates.	JC	Open

Outstanding Actions from Previous CLWGs

Meeting Date	Item	Action	Responsibility	Status
25/11/2019	2.0	Action 1: PB to investigate whether the activities checklist can be accessed online, once it goes live.	PB	Open
25/11/2019	2.0	Action 4: AS to confirm the ownership of the land and contact a resident.	AS	Open
25/11/2019	3.2	Action 7: PB to form a working group to plan a strategy to reach out to the community re training and employment opportunities. The working group will then report back at the CLWG.	AS / RM	Open
25/11/2019	3.4	Action 8: EE to investigate that the timer to turn off the lighting on the east side of the site towards the elevation is set for 19.00.	EE	Open
09/09/2019	2.16	Action 11: AS to investigate whether the location of the permanent artwork can be changed, to allow for possible occasional moorings in the future.	AS	Open
09/09/2019	3.1	Action 12: AS to speak to the Thames Water property and legal teams regarding the agreement that a resident has with Thames Water, which needs to be transferred to Tideway.	AS	Open