

Strategic Relevant Authority Meeting Minutes – 18/12/2019

Subject:	Strategic Relevant Authority (SRA) meeting			
Purpose:	The December meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.			
Date and time:	Wednesday 18 th December 2019 ~ 10.30am to 12.30pm			
Location:	Effra, 5 th floor, Cottons Centre, Cottons Lane, London. SE1 2QG			
Attendees (Members):	Port of London Authority – Jim Trimmer (JT) (Chair) Transport for London – Samantha Norman (SN), Dele Olaleye (DO) City of London (CoL) – Kurt Gagen (KG), Ted Rayment (TR) City of Westminster – Anthony Robinson (AR) London Borough of Lambeth (LBLE) – Zara Thorn (ZT) London Borough of Tower Hamlets – Bob Bennett (BB) London Borough of Wandsworth – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Neil Willey (NW) Royal Borough of Kensington & Chelsea (RBKC) – Iain Steele (IS)	<table border="1"> <tr> <td>QUORUM -Y/N/Sub NOT QUORATE</td> <td> PLA - Y TfL - Y CoL - Y CoW - Y LBLE - Y LBTH - Y LBW - Y RBG - Y RBKC - Y </td> </tr> </table>	QUORUM -Y/N/Sub NOT QUORATE	PLA - Y TfL - Y CoL - Y CoW - Y LBLE - Y LBTH - Y LBW - Y RBG - Y RBKC - Y
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Attendees by Phone [OSM]	London Borough of Hammersmith & Fulham (LBHF) – Chris Bainbridge (CBA)	LBHF - OSM		
Members Apologies, No Response or DNA:	Port of London Authority (PLA) – Terry Lawrence (TL) Greater London Authority (GLA) – Jonathan Aubrey (JAu), Jonathan Gibb (JGi), Julia Thomson (JTh) Transport for London (TfL) – Karl Wiesmath (KW), Paul Wilson (PW) City of London (CoL) – Ed Dunlop (ED) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) – Rob Anderson (RA), Elise Lim (EL) London Borough of Lambeth (LBLE) – J Holt (JH), Simon Phillips (SP), Joze Stivan (JSt) London Borough of Southwark (LBS) – Richard Earis (RE), Roger Taylor (RT), Ian Law (IL) London Borough of Tower Hamlets – Isaac Clayton (IC) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Alex Smith (AS), Louise Smith (LS) RB of Kensington & Chelsea (RBKC) – Martin Lomas (MLs), James McCool (JM)	<table border="1"> <tr> <td>GLA – N LBS - N</td> </tr> </table>	GLA – N LBS - N	
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Attendees (Invitees):	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – James Spikesley (JSp) Tideway Guest – Hope Youngs (observing) Contractors Reps – Ola Faleti E (OF); John Davies C (JD); Rikin Mehta W (RMe):			
Invitees - Apol, N/R or DNA:	Tideway – Richard Lewis (RL), James Smith (JSm) Peter Brett Associates – Keith Mitchell (KM) Contractors Reps – Kate Centnere E (KC), Dave Richmond E (DR), Alistair Laban E (ALa); Philip Dupree C (PD); James Fraser W (JF);			
Minute taker:	Glynis Youngs			
Doc refs:	000522-MTMS-RAC-GEY AD 19-02-2020			
Abbreviations:	ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site	LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP		

Agenda Item	Notes and Action	
1	<u>Safety Moment</u> Ten points to help at Christmas. <i>PMN – sorry for the delay but ready for next Christmas!!</i>	
2	<u>Apologies for absence</u> RAC gave apologies & subs. Advised recording; LBHF available by phone; <i>PMN – meeting NOT Quorate;</i>	
	All present introduced themselves	
3 3a 3b 3c	<u>Chair's introduction</u> <u>Minutes of the last meeting (16-10-2019) (509-MTMS)</u> <u>Outstanding actions from Minutes of Last meeting (16-10-2019) (509-MTMS)</u> <u>MINUTES OF SRA MEETING ON 16/10/2019 APPROVED & SIGNED</u> RAC to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended & sent for upload 6/1/2020;</i>	
4	<u>Independent Panel – general update</u>	
4a	<u>General update</u>	TSM – No update.
5 5a 5b 5c	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area; <u>EAST</u> TBM D - Selina - Eastbound CHAWF to ABMPS TBM Annie – North westbound GREPS to CHAWF Identified current status of sites in the Eastern area – CHAWF, KEMPF and GREPS (Deptford Creek); <u>CENTRAL</u> TBM B - Millicent - Westbound KRTST to CARRR TBM C - Ursula - Eastbound KRTST to CHAWF Identified current status of sites in the Central area – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF. Thanks to SRA for help with getting things done. In Central area only, 89,918 HGVs kept off London's roads in 2019. TBM Ursula due to finish by end of August 2020. <u>WEST</u> TBM A - Rachel - Westbound CARRR to ACTST TBM Charlotte – Southbound DRMST to KNGGP (complete) TBM Charlotte – Northbound DRMST to CARRR Identified current status of sites in the Western area – CARRR and PUTEF;	
6 6a & b	<u>Monthly Monitoring – Review of October '19 & November '19 Reports</u> October 2019 report received & circulated 8/11/19; November 2019 report received & circulated 13/12/19; TSM - busiest month November, 303,000T on river. 2,700,000T so far means 168,000 lorries and 9,300,000 road miles have been saved which equates to 20 return trips to the moon. Helped by ongoing work with SRA.	
7 7a & c 7b	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u> <u>General</u> Nothing <u>GREPS</u> Comments on Draft being responded to at present. SFTP will be submitted in January 2020. Formal release to RLA, copy RAC into the release. Dredging early in 2020, material moved later in 2020.	
8 8a 8b 8c	<u>Derogations</u> <u>General</u> Lessons learned at HEAPS. Completed marine works early. Positive outcome. Lessons learned? Not get in that position, level of transparency allowed to see goal, reporting very helpful to see how things are going. <u>CHEEF – Connection Culvert & OWC</u> Works not started yet so no reports. <u>CREWD</u> Meeting with RA and contractor decided not to go ahead with Draft derogation – early engagement worked.	
9	<u>Any Other Business</u> None	
10	<u>Date of next meeting</u> SRA meeting - Wednesday 19 th February 2020 @ 10.30am; Effra, Cottons Centre Meeting closed 11.10am.	
Agreed by:	Signature: <u>G Youngs</u> Name: <u>G YOUNGS</u> Position: <u>RELEVANT AUTHORITY COORDINATOR</u> Date: <u>19/02/2020</u> Agreeing body: <u>STRATEGIC RELEVANT AUTHORITY</u>	