

Strategic Relevant Authority Meeting Minutes – 19/02/2020

Subject:	Strategic Relevant Authority (SRA) meeting			
Purpose:	The February meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.			
Date and time:	Wednesday 19 th February 2019 ~ 10.30am to 12.30pm			
Location:	Effra, 5 th floor, Cottons Centre, Cottons Lane, London. SE1 2QG			
Attendees (Members):	Port of London Authority – Terry Lawrence (TL) (Chair) Greater London Authority (GLA) – Jonathan Aubrey (JAu) Transport for London – Paul Wilson (PW) City of London (CoL) – Ed Dunlop (ED), Kurt Gagen (KG) City of Westminster – Anthony Robinson (AR) London Borough of Lambeth (LBLE) – Zara Thorn (ZT) London Borough of Southwark (LBS) – Richard Earis (RE) London Borough of Tower Hamlets – Bob Bennett (BB) London Borough of Wandsworth – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Louise Macionis (LMa) Royal Borough of Kensington & Chelsea (RBKC) – Iain Steele (IS)	<table border="1"> <tr> <td>QUORUM -Y/N/Sub QUORATE</td> <td> PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y </td> </tr> </table>	QUORUM -Y/N/Sub QUORATE	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y
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Att by OSM	London Borough of Hammersmith & Fulham (LBHF) – Masum Choudhury (MC)			
Members Apologies, No Response or DNA:	Port of London Authority (PLA) – Jim Trimmer (JT) Greater London Authority (GLA) – Jonathan Gibb (JGi), Julia Thomson (JTh) Transport for London (TfL) – Samantha Norman (SN), Dele Olaleye (DO), Karl Wiesmath (KW) City of London (CoL) – Ted Rayment (TR) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) – Rob Anderson (RA), Elise Lim (EL) London Borough of Lambeth (LBLE) – J Holt (JH), Simon Phillips (SP), Joze Stivan (JSt) London Borough of Southwark (LBS) – Ian Law (IL), Roger Taylor (RT), London Borough of Tower Hamlets – Isaac Clayton (IC) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Alex Smith (AS), Neil Willey (NW) RB of Kensington & Chelsea (RBKC) – Martin Lomas (MLs), James McCool (JM)			
Attendees (Invitees):	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – James Spikesley (JSp), Richard Lewis (RL)	Tideway Guest – Robert Youngs		
Invitees - Apol, N/R or DNA:	Contractors Reps – Kate Centnere E (KC); John Davies C (JD); James Fraser W (JF): Tideway – James Smith (JSm) Contractors Reps – Dave Richmond E (DR); Philip Dupree C (PD); Rikin Mehta W (RMe);			
Minute taker:	Glynis Youngs			
Doc refs:	000528-MTMS-RAC-GEY AD 22-04-2020			
Abbreviations:	ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site	LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required PMN – Post meeting note PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP		

Agenda Item	Notes and Action
1	<u>Safety Moment</u> Coronavirus – displayed list of precautions and actions if suspect symptoms.
2	<u>Apologies for absence</u> RAC gave apologies & subs. Advised recording; LBHF available by phone; <i>PMN – meeting Quorate.</i>
3	<u>Housekeeping and introductions</u> All present introduced themselves. RAC outlined fire precautions, escape routes and muster station by HMS Belfast:
4 4a 4b 4c	<u>Chair's introduction</u> <u>Minutes of the last meeting (18-12-2019) (522-MTMS)</u> No amendments. <u>Outstanding actions from Minutes of Last meeting (18-12-2019) (522-MTMS)</u> No actions. <u>MINUTES OF SRA MEETING ON 18/12/2019 APPROVED & SIGNED</u> RAC to amend and send Minutes for upload onto website. <i>PMN – Meeting Minutes amended & sent for upload 23/2/2020.</i>
5 5a 5b	<u>Independent Panel – general update</u> <u>General update</u> TSM explained a role change for one of IndPan members. <u>Date of next briefing</u> Next briefing is 27 th March 2020. <i>PMN – RAC sent invite to SRA members to respond to TSM.</i>
6 6a 6b 6c	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area; <u>EAST</u> TBM D - Selina - Eastbound CHAWF to ABMPS TBM Annie – North westbound GREPS to CHAWF Identified current status of sites in the Eastern area – CHAWF, KEMPF and GREPS (Deptford Creek). TBM delivery for GREPS rescheduled. <u>CENTRAL</u> TBM B - Millicent - Westbound KRTST to CARRR TBM C - Ursula - Eastbound KRTST to CHAWF Identified current status of sites in the Central area – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF. <u>WEST</u> TBM A - Rachel - Westbound CARRR to ACTST TBM Charlotte – Southbound DRMST to KNGGP (complete) TBM Charlotte – Northbound DRMST to CARRR Identified current status of sites in the Western area – CARRR and PUTEF. TBM removed from PUTEF recently.
7 7a & b	<u>Monthly Monitoring – Review of December '19 & January '20 Reports</u> December 2019 report received 9/1/20 & circulated 10/1/20; January 2020 report received & circulated 13/02/20; 3,000,000tonnes moved by river = 183,000 HGVs taken off road, about 9 to 10 million road miles saved.
8 8a & c 8b	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u> <u>General</u> Nothing <u>GREPS</u> Revised programme due 26/2/20. Release SFTP on 28/2/20 to RAC who will circulate to RA.
9 9a 9b 9c	<u>Derogations</u> <u>General</u> ~ Nothing <u>CHEEF – Overflow Weir Chamber & Connection Culvert</u> Just over 1000T moved already over 3 months, about 1 vehicle/day. Reports bi-weekly. <u>CREWD</u> ~ can remove as pursuing an alternative strategy.
10 10/1 10/2 10/3 10/4	<u>Any Other Business</u> 10/1 Discussion on secondary lining batching plant possible breakdowns. Workshop to be arranged by RAC. 10/2 Change of officers, need to know contacts for the inter borough meetings. LBW to be advised. 10/3 Wandsworth Bridge refurbishment works. Contractor in discussion with PLA. 10/4 Confirm contact change for LBW at PLA.
11	<u>Date of next meetings</u> SRA meeting - Wednesday 22 nd April 2020 @ 10.30am; Westbourne. Meeting closed 11.25am.
Agreed by:	Signature: <u> G Youngs </u> Name: <u> G YOUNGS </u> Position: <u> RELEVANT AUTHORITY COORDINATOR </u> Date: <u> 22/04/2020 </u> Agreeing body: <u> STRATEGIC RELEVANT AUTHORITY </u>