



MEETING MINUTES

Subject:	Chambers Wharf Community Liaison Working Group
Date and time:	Monday 29 June 2020, 4pm-5.30pm
Location:	Virtual meeting via Microsoft Teams
Minute taker:	Yvette Hewlett, external minute taker - Springboard Marketing
Chair:	Patricia Brown

Item	Topic
1	Welcome, introductions and apologies
2	Update from project team: <ul style="list-style-type: none"> • TBM 'Selina' update • Construction and Community Relations Update
3	Community feedback
4	Any other business and agree next meeting date

Chair:

- Patricia Brown (PB)

Project staff:

- Martin Griffiths (MG), Senior Community Relations Manager - CVB
- Allen Summerskill (AS), Stakeholder & Consents Manager - Tideway
- Rebecca Major (RM), Communications Lead - Tideway
- Rebecca Oyibo (RO), Community Relations Officer - CVB
- Shannon O'Keeffe (SO), Tunnel Agent & Construction Manager - Tideway
- Nico Donadoni (ND), Project and Tunnelling Manager - Tideway
- Andeep Gehlot (AG), Communications Lead (West) - Tideway
- Hana Mainwaring (HM), Environmental Advisor – CVB
- Yvette Hewlett (YH), external minute taker - Springboard Marketing

Residents / Organisations:

14 residents and representatives from Bevington Street, Wrayburn Community Organisation (TMO), Hartley House, London Borough of Southwark, Luna House, Downings Road Moorings, Capital Wharf an Axis Court

Apologies:

One apology was received.

	Item	Action
1.0	<p>Welcome, introductions and apologies</p> <p>1.1 Welcome from Patricia Brown (PB) followed by introductions.</p> <p>PB explained today would be a special meeting, as everyone would be hearing about the arrival of Selina, the tunnel boring machine (TBM), which the meeting would mostly focus on. There would then be a question and answer session in relation to Selina, followed by a general update and questions from the community.</p> <p>PB said she is conscious there has not been a forum since the beginning of the year and would like to use the opportunity at this virtual CLWG to pass on her best wishes to the community and hopes that everybody has been well during this difficult time.</p>	
2.0	<p>Update from project team</p> <p>2.1 TBM 'Selina' Update</p> <ul style="list-style-type: none"> • Allen Summerskill (AS) welcomed everybody and passed to Shannon O'Keeffe (SO) and Nico Donadoni (ND) • ND said the TBM had been named Selina after Selina Fox (1871 – 1958), a pioneering doctor who set up Bermondsey Medical Mission for poor and disadvantaged people • Slide three shows a photo of Selina in Holland and confirmed she will be departing this Saturday 4 July, to complete the 300km journey to Chambers Wharf. The TBM was manufactured in Germany and has been sitting in Schiedam (near Rotterdam), Netherlands for a few months, whilst waiting for the Chambers Wharf site to finish preparing for her arrival (excavation of the shaft and adits, where Selina will launch from at the bottom of the shaft) • The full length of the TBM when in operation will be 130m. The shield diameter is 8.85m, there are a total of six back-up gantries and the internal diameter of the final tunnel built by Selina will be 7.8m. Once secondary lining is complete, the finished tunnel will be 7.2m internal diameter • SO advised that the total weight of the assembled TBM and all gantries is 1,500 tonnes. The TBM shield arriving by river will be approx 900 tonnes and it will therefore be transported upon a Skylift 3000, which is used primarily to lift submarines and other vessels, up to 3,000 tonnes and therefore ideal to transport the TBM to site. The TBM will set sail on Saturday 4 July and travel across the North Sea, where it will briefly stop at Rainham, before sailing up the River Thames, arriving at site mid PM on Sunday 5 July. It will be towed by a deep-sea tug. The TBM arrival is dependant upon a number of factors including tides and weather conditions • The TBM will then sit on site at surface level for three to four weeks and then be taken into the acoustic enclosure, to be lowered to the bottom of the 60m shaft • Work on the Slurry Treatment Plant (STP) on the surface has continued and the STP will ultimately support the tunnelling activities. It will send slurry 	

<p>2.2</p>	<p>(liquid) down to the TBM, which the TBM will use as part of the tunnelling process, to prevent any ground movement ahead of the TBM</p> <ul style="list-style-type: none"> • The slurry will then be pumped to the STP, where the solid part will be separated from the liquid part, which will be sent back down to the TBM again to apply the same process • The STP will be controlled electronically • There have been some changes to the original design of the STP to minimise the impact on local residents, including: <ul style="list-style-type: none"> ○ Shortest tanks closest to adjacent buildings, in the south-west of the site ○ Highest buildings located on the eastern side of the STP (in the middle of the site) ○ Filter press building located north of Luna House, to provide acoustic shielding • Hana Mainwaring (HM) talked through the Section 61 slides, which show the current S61 from October 2019 – October 2020, including tunnelling and tunnel related activities • Tunnelling will be a 24/7 operation and the STP will therefore also have to be active 24/7 • There were no air quality exceedances in May (no data available for April due to COVID-19) • There were no noise exceedances in May <p>Legacy</p> <ul style="list-style-type: none"> • Martin Griffiths (MG) confirmed that Tideway is continuing with a lot of what took place before lockdown ie Tideway’s Logistics Manager reverted to his old Army role and helped to convert an abandoned building in Surrey into a hospital • Tideway continues to be very involved in mental health and has 167 trained Mental Health First Aiders. Tideway East supports MATES IN MIND, a charity that raises awareness of mental health and improves well-being in construction and related industries across the UK • Tideway continues its STEM (Science, Technology, Engineering and Maths) work and has secured on its first every Software Engineering placement. The last boat tour before lockdown involved four schools, with different activities and talks taking place on board • Virtual work experience sessions have also taken place during lockdown • Tideway’s commitment to the communities it is working in is to deliver its work with care and consideration and leave a lasting, positive legacy for London. To date, Tideway has helped 26 organisations, supported 1,238 people and given 560 volunteer hours (180 volunteers) 	
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<p>3.0</p>	<p>Community Feedback</p> <p>A resident asked if the public can stand by the river and view Selina’s arrival this Sunday. AS said Selina is currently due to arrive late Sunday afternoon and there will be viewing areas all the way along the river for residents to access, however, AS stressed the importance of adhering to the current social distancing rules.</p> <p>A resident asked what time Selina will approximately travel through the Thames Barrier. SO said he has a rough timescale, as he is managing the delivery with marine contractors, although timings are highly dependent on the weather and tide, so he will not have an accurate arrival time until Selina departs from Rotterdam.</p> <p>A resident said it would be useful for the times to be emailed out to residents on Saturday evening or Sunday morning. It was agreed that an update of the expected TBM arrival time would be emailed to those on the circulation list.</p> <p>PB said she presumes Tideway has an official photographer and it would be great for Tideway to provide some photos for a resident’s magazine. AS agreed to send these to LB, once available. Action: 1.</p> <p>A resident asked how long Selina will be on the water before being transferred to land. SO said she will arrive Sunday afternoon and then Monday morning she will be repositioned on a jack-up barge. Selina will then be moved onto land on Thursday 9 July PM. Skylift 3000 will sail away on Saturday 11 July. Tideway has worked really hard to bring the window of delivery down and get the delivery completed within a week, to try and minimise disturbance to residents.</p> <p>Richard Earis (RE) said it is important to make people aware that there will be work taking place on Sunday afternoon and evening. Although it is not expected to be noisy, people need to be aware work will be taking place and it could potentially be audible.</p> <p>PB asked if Rebecca Major (RM) and AS will be communicating RE’s point to the community. AS said he will add this information to the weekly update email and include a provisional timeline. Action: 2.</p> <p>PB asked what the process was for choosing the TBM’s name. AS said that TBMs are traditionally name after female figures, and for Tideway TBMs the names chosen are historical figures associated with the local area where the TBM initially drive from. The Tideway team undertook some research to see what sort of historical figures influenced the local area and then there was the opportunity for members of the public to choose a name from a short list, around 18 months ago. This exercise was repeated across Tideway for all of its six TBMs.</p> <p>PB said there was a time lapse video circulated a few weeks ago regarding the TBMs journey to Holland which she found fascinating.</p> <p>Two residents said they have two current issues:</p> <ul style="list-style-type: none"> • The door to the acoustic enclosure is sometimes left open, which means the noise from inside travels across to their side of the river. The resident added 	<p>AS</p> <p>AS</p>
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<p>3.4</p> <p>3.5</p> <p>3.6</p>	<p>she did write to Tideway regarding this and was told the door should be closed as much as possible</p> <ul style="list-style-type: none"> In the early days, damping down used to take place frequently, however, the resident has noticed that when the barges are loaded and it is windy, she can see the dust and asked if this could be taken care of please <p>AS will speak to SO and ND team after the CLWG to ensure the acoustic enclosure door is closed as much as possible. Action: 3.</p> <p>AS will also speak to SO and ND after the CLWG to ensure additional damping down takes place during dry periods, in order to reduce the impact of dust. Action: 4.</p> <p>A resident asked if the spoil currently is chalk, as it looks mostly white. AS confirmed the depth of the shaft is around 60m, so the current geology is chalk. Once the TBM is launched, it will go through chalk all the way to Abbey Mills.</p> <p>PB said it may be good for Tideway to organise a site visit so that Tideway can experience first-hand what it is like for residents on the opposite side of the river, when the acoustic enclosure door is open. AS said he could arrange this but participants would need to adhere to social distancing, if a visit was possible. Action: 5.</p> <p>A resident added that particular noises are worse from across the river, such as banging of metal and she is conscious that tunnelling work will be 24/7, so would like Tideway to look at this beforehand.</p> <p>PB invited Southwark to add anything. Alistair Huggett (AH) said Southwark is receiving complaints from residents and these are being dealt with by RE and his team, on a case-by-case basis. AH said he will bear the above comments in mind.</p>	<p>AS</p> <p>AS</p> <p>AS</p>
<p>4.0</p> <p>4.1</p>	<p>Any other business and agree next meeting date</p> <p>A resident said he could not see other residents' faces during the CLWG on Microsoft Teams and asked if there was a way he could see faces going forward to see who else is present. PB said the decision to turn a camera on is up to the individual. AS added that it also depends on Internet connection.</p> <p>AS thanked everybody for attending and said that a virtual CLWG using Microsoft Teams is quite unusual and hoped that everyone who had joined had found it useful. AS added that the next Chambers Wharf CLWG will most probably be via Microsoft Teams too.</p> <p>PB thanked everyone for attending and said she hopes it will not be too long before we can all meet again in person.</p> <p>Next meeting date – to be confirmed.</p>	

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
29/06/2020	3.2	Action 1: AS to send a resident official photos of Selina's arrival, to include in his magazine.	AS	Open

29/06/2020	3.3	Action 2: AS to include information in the weekly email to the community regarding Selina's arrival timings and the fact there will be associated work being carried out on both Saturday and Sunday.	AS	Closed
29/06/2020	3.4	Action 3: AS to speak to the team after the CLWG to ensure the acoustic enclosure door is closed as much as possible.	AS	Closed
29/06/2020	3.5	Action 4: AS to speak to the team to ensure additional damping down takes place, in order to reduce the impact of dust.	AS	Closed
29/06/2020	3.6	Action 5: AS to arrange a site visit for Tideway to experience first-hand what it is like for residents on the opposite side of the river, when the acoustic enclosure door is open. <u>Post Meeting Note</u> - Site visits are unlikely to be possible due to the current health situation.	AS	Open

Outstanding Actions from Previous CLWGs

Meeting Date	Item	Action	Responsibility	Status
27/01/2020	2.0	Action 1: An email will be sent round to the representatives of Luna House, Bevington Street etc, to advise of the translation service available.	RM	Open
27/01/2020	3.10	Action 6: JC to arrange a separate forum for Section 106 updates.	JC	Open
25/11/2019	2.0	Action 1: PB to investigate whether the activities checklist can be accessed online, once it goes live.	PB	Open
25/11/2019	3.2	Action 7: PB to form a working group with a resident whereby key representatives meet with Tideway to plan a strategy to reach out to the community re training and employment opportunities. The working group will then report back at the CLWG.	AS / RM	Open
09/09/2019	2.16	Action 11: AS to investigate whether the location of the permanent artwork can be changed, to allow for possible occasional moorings in the future.	AS	Open
09/09/2019	3.1	Action 12: AS to speak to the property and legal teams regarding the agreement that a resident has with Thames Water, which needs to be transferred to Tideway. <u>Post</u>	AS	Ongoing

		Meeting Note: Documentation being finalised.		
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