



DRAFT NO. 1 MEETING MINUTES

Subject:	Kirtling Street and Heathwall Pumping Station Community Liaison Working Group
Date and time:	Monday 12 October 2020, 5.30pm - 7.20pm
Location:	Virtual – via Microsoft Teams
Minute taker:	John Mealey – external minute taker, Springboard Marketing
Co-Chairs:	Councillor Paula Walker and Councillor Maurice McLeod

Item	Topic
1	Welcome, apologies and minutes
2	Heathwall Pumping Station site update & environment update
3	Community feedback
4	Kirtling Street site update & environment update
5	Community feedback
6	Community relations update
7	Open Q&A

Co-Chairs:

- Cllr Paula Walker (Cllr PW) - London Borough of Wandsworth
- Cllr Maurice McLeod (Cllr MM) - London Borough of Wandsworth

Project staff:

- Noel Cooper (NC) - Tunnel Construction Manager, Tideway/FLO
- Iram Mirza (IM) – Site Environmental Lead, Tideway/FLO
- Michael Slack (MS) - Communications Lead, Tideway
- Alick Whitfield (AW) - Community Relations Manager, Tideway/FLO
- Caroline Brennan (CB) - Community Relations, Tideway/FLO
- Rob Cleary (RC) - Site Agent, Tideway/FLO
- Louise Walsh (LW) - Compensation and Mitigation Lead, Tideway
- John Mealey (JM) - external minute taker, Springboard Marketing

Residents / Organisations:

Seven residents and representatives from 6 Riverlight Quay, Nine Elms Pier and London Borough of Wandsworth.

Apologies:

Two apologies received.

	Item	Action
1.0	Welcome, apologies and minutes	
1.1	Welcome from Co-Chairs Cllr Paula Walker (Cllr PW) and Cllr Maurice McLeod (Cllr MM).	
1.2	Cllr PW asked whether there were any corrections required to the previous meeting minutes.	
1.3	A resident referred to point 1.8 in the previous minutes which stated that Michael Slack (MS) would be providing her with a slab reinforcement survey update over the coming months. MS advised the resident that he would check with the team and send an update. Action: 1	Tideway
1.4	The resident also referred to point 1.11 in the previous minutes and said that there should have been more detail. The resident stated that the minutes should have read: <i>1.11 – Item 2.19 – Cllr PW confirmed the meeting with a noise specialist did take place. Cllr PW confirmed the outcome of the noise meeting was that Neil Anderson, the noise consultant, would be invited to the next CLWG and provide a slide with an update regarding the third duration for noise. Action – Tideway</i>	
1.5	MS advised that Neil Anderson (NA) was not able to attend tonight's meeting, but he would be invited to the next CLWG and asked to provide an overview of the third test for noise. Action: 2	Tideway
1.6	Cllr PW referred to point 1.7 in the previous minutes and confirmed she emailed MS, Louise Walsh (LW) and a resident regarding Tideway's non-statutory policy and explained she only emailed recently, and it still needs to be picked up. Action: 3	Tideway
1.7	Cllr PW said that from point 1.16 onwards in the previous minutes, there were conversations regarding noise monitoring. David Kennett (DK) explained that Wandsworth has requested the data from Tideway's additional monitor and although Tideway is not obliged to provide the data, they have done so. The data has been reviewed and there is nothing untoward in the results.	
1.8	Cllr PW explained that Jason Andrews was meant to provide information to her regarding planning documentation. DK believed a summary and the detailed documents themselves were provided to Cllr PW.	
1.9	A resident flagged that Cllr PW sent the wrong link for the planning documents. The link was only for the drafts, so the resident suggested Dianne James (DJ) may be the best person to distribute.	
1.10	DJ explained that the main question she asked was whether Riverlight was included as part of the Environmental statement and the documentation she read confirmed this was the case but was unsure whether it was a draft.	
1.11	DJ suggested that Tideway provides the link for the Environmental statement, which stated Riverlight was included. MS confirmed he would investigate this as an action. Action: 4	Tideway
1.12	A resident suggested that the Environmental statement was updated and Riverlight was removed as a sensitive receptor.	

1.13	Cllr PW went through the actions from the previous meeting on 13 July 2020:	
1.14	<p>Action 1 – 1.9 – Cllr PW explained that she had contact from Tideway’s Tom Travers regarding the window cleaning issue. In summary, Tom looked into the matter closely, but it is not believed there is a significant amount of dust emanating from the Kirtling Street site. Cllr PW wanted it noted that Tideway’s response was “disingenuous” as it made a promise before withdrawing it.</p> <p>Cllr PW said Tideway now classes the window cleaning point as “closed”, so if residents want to raise any further points then please get in touch.</p>	
1.15	<p>Action 2 – 1.26 – AW confirmed he sent a resident DK’s contact details to discuss the installing a noise monitor at her property.</p> <p>The resident said she was disappointed as the equipment has not been installed. The resident was contacted three weeks ago regarding this, but it feels it was last minute. DK confirmed one of Wandsworth’s officers have contacted the resident and hopefully the monitoring equipment can be installed on 22 October, as discussed.</p>	
1.16	DK confirmed that Wandsworth can now enter properties, but only once Covid-19 assessments have been completed. This then allows for monitoring equipment to be installed.	
1.17	Action 3 – 1.30 – Noel Cooper (NC) confirmed he has chased the survey team for information regarding whether Nine Elms Pier jetty moved as a result of settlement during tunnelling. NC said he would take away an action to provide an update, which he will pass onto AW to send to a resident. Action: 5	Tideway
1.18	Action 4 – 2.1 – Presentation was distributed with the minutes.	
1.19	Action 5 – 3.7 – Tideway included an updated programme with the minutes.	
1.20	Action 6 – 3.20 – AW confirmed that the new portaloo in Brooks Court was turned around to ensure the door faces away from Riverlight 6.	
1.21	Cllr PW referred to point 1.32 in the previous minutes and confirmed she met separately with Cllr MM, DK and Jason Andrews to go through the outstanding actions again. A further two meeting were also held with Tideway.	
1.22	A resident asked whether anything can be done again to ensure lights are switched off at night when nobody is in the room. MS confirmed he would take this away as an action. Action: 6	Tideway
1.23	<p>Cllr PW asked whether anything happened after an issue was reported regarding people revving their bikes outside the site. AW said the Health and Safety and Office Managers had investigated this issue and found that Tideway staff were not involved. All staff were re-briefed as a precautionary measure to remind them to be considerate neighbours.</p> <p>A resident asked for employees to be reminded that if they go to Sainsburys then please wear a mask, respect the social distancing and not to congregate in the area. AW stressed that the team is briefed on this all the time.</p>	
1.24	A resident said it is an unfortunate coincidence that Battersea Power Station is also holding its community meeting this evening at the same time as Tideway’s.	

	The resident asked for the meetings to be coordinated in the future to ensure they do not clash. Action: 7	Tideway
2.0	Heathwall Pumping Station Site update - presentation by Rob Cleary (RC)	
2.1	Presentation to be distributed with the minutes. Action: 8	Tideway
2.2	RC gave an overview of the progress at Heathwall Pumping Station since the last meeting, the upcoming works and the working hours for the next phase of works. RC explained that installing waterproofing layers on shafts and tunnels will take place at night. This is due to Covid-19, which means not as many people can be on site. The night works will start at the beginning of November for 4-6 weeks and are expected to be relatively quiet.	
2.3	Heathwall Pumping Station Environment Update – presentation by Iram Mirza (IM)	
2.4	IM advised how the team is managing the environmental controls on site.	
2.5	IM advised that since the last CLWG, there have been zero noise exceedances. There was one air quality exceedance, which was caused by a road sweeper on 7 July	
3.0	Community feedback – Heathwall Pumping Station	
3.1	A resident asked how much time to date has been lost at Heathwall Pumping Station due to Covid-19. RC answered that there was a site shutdown for two months and approximately two to three days are being lost per month.	
3.2	DJ asked what the impacts are expected to be during the project's commissioning and hand-back period across the whole project.	
3.3	AW and MS they will take an action to said they will try and find out the information DJ required. Action: 9	Tideway
3.5	A resident asked DJ which other projects in the borough she was referring to. DJ said her request to Tideway is more generic so she can understand potential implications.	
4.0	Kirtling Street Site update – presentation by Noel Cooper (NC)	
4.1	NC talked through his slides showing the progress at Kirtling Street since the last meeting, and the upcoming works.	
4.2	NC said tunnelling is progressing and there is less than 1km remaining. The current tunnelling intervention is expected to end soon, and tunnelling should restart soon. The TBM will then progress beneath Tower Bridge, out of sands and into chalk before making the expected end-drive between mid-December to mid-January	
4.3	NC talked through the projected programme slide for Kirtling Street.	

4.4	Kirtling Street Environment Update – presentation by Iram Mirza (IM)	
4.5	IM advised how the team are managing the site to ensure they are as environmentally friendly as possible.	
4.6	IM advised that since the last CLWG, there have been no noise or air quality exceedances	
4.7	Compensation and Mitigation - presentation by Louise Walsh (LW) <ul style="list-style-type: none"> If anybody wishes to make a claim if they are affected by Tideway's work, they can get advice from the following: Independent Advisory Service (IAS) Helpline for independent advice - 0800 917 8845 / info@tidewayias.co.uk Louise Walsh (LW), Tideway's Compensation & Mitigation Lead for personal assistance and advice - via the Tideway Helpdesk 08000 30 80 80 or helpdesk@tideway.london or direct 07971 077165 / louise.walsh@tideway.london To submit a claim: <ul style="list-style-type: none"> LW can submit this for you to the Independent Compensation Panel (ICP) on your behalf You can submit your claim direct to the ICP - admin@tidewayicp.london The IAS can send you a claim form, or you can download a form from the Tideway website, or click here (then click on 'contact the ICP team', then click on 'ICP claim form') 	
4.8	<ul style="list-style-type: none"> LW confirmed that since June 2018, there have been 70 claims across the central section, of which 58 were approved There have been three appeals to the ICC, but it is not possible for the ICC to overturn these. The ICC ensures the correct processes were followed and if they were not then it goes back to the panel. Of the three appeals, one was upheld and went back to the panel, which was later approved once additional evidence was provided A residnet noticed that the ICP Chair has changed. LW advised that the change occurred in December 2019. The Chair is now Graham Parry, who is a long-standing member of the panel as he was previously the environmental specialist 	
5.0	Community feedback – Kirtling Street	
5.1	A resident asked what will happen to the muck bay area of the site once tunnelling works stop. NC said this is currently being considered. The muck bay must be decommissioned but the methodology has not been fully developed yet.	
5.2	A resident asked when will the marine infrastructure be taken away. AW said an action can be taken away and an update provided to the resident. The resident requested the update is provided in the next couple of weeks. Action: 10	Tideway
5.3	A resident asked what impact Covid-19 has had on the programme schedule for Kirtling Street. NC said secondary lining and tunnelling works restarted after a two-and-a-half-month stoppage. NC said the knock-on impact at Kirtling Street is very similar to what RC reported earlier for Heathwall Pumping Station.	

5.4	A resident asked whether the noise monitors have been moved or are they still facing the office block. IM explained that Tideway's additional noise monitor near the office block has been raised 10m, it is on a pole and cannot go any higher.	
5.5	A resident recognised that Tideway is monitoring the noise but feels it does not reflect residents' experiences. IM said it is hard to get the monitor physically in the exact location to ensure it is parallel. The resident appreciated this but felt the data could not be relied upon.	
6.0	Community Relations – presentation by Alick Whitfield (AW)	
6.1	<ul style="list-style-type: none"> Between July-September, 40 complaints were received for Kirtling Street and one enquiry Between the same period, 10 complaints and one enquiry were received for Heathwall Pumping Station 	
6.2	Cllr PW asked whether there has been a decrease in complaints since the TBM left the gravel conditions. AW said yes.	
6.3	Cllr PW asked how long the tower crane would be on site at Heathwall. RC explained that the tower crane will be on site Heathwall Pumping Station at for another 18-24 months.	
6.4	A resident said the main issue at Kirtling Street is when operatives scrape the barrel along the floor. AW apologised for this and stressed that IM briefs the team and supervises regularly.	
6.5	IM said there was a combination of issues – the material was wet and a new driver started recently, so the team explained the importance to him that he should always avoid scraping the barrel when possible.	
6.6	NC explained that when the material is wet, it is a health and safety risk. Where possible, the team try and maintain that the barrel is off the ground, but this is not always possible due to the function of material or rainfall.	
6.7	IM said that whenever a complaint is received, it is investigated immediately. IM explained that a combination of people on site carry out checks and ensure floor scraping is not taking place for no reason.	
6.8	A resident explained there is an issue regarding a pop-up car wash which is parked next to Tideway's 24/7 entrance/exit. The resident requested that Tideway and Wandsworth Council take a more robust approach in moving the carwash because he is very concerned that the entrance could be blocked on an occasion when urgent access is required.	
6.9	AW advised the resident that he has spoken to site security, and as the carwash is on the public street Tideway are unable to force the carwash to move. If a van requires access to the entrance, the carwash people move out of the way.	
6.10	Cllr PW said she would raise the issue with the relevant internal team in Wandsworth Council. Action: 11	Wandsworth Council
6.11	DJ asked AW whether Covid-19 has had an impact on community engagement. AW said it has had a big impact as school visits and site visits cannot take place. AW explained that the team is doing things like online and virtual events, CV writing and interview workshops.	

6.12	A resident asked whether office workers are on site or working from home. AW said most staff are working from home, but a limited number are occasionally back in the office.	
6.13	AW said the team is looking at producing a video to give the community an idea of what has been taking place over the past few months. MS also said Tideway produces monthly progress videos and a new YouTube series which is the best way to get digital updates, along with social media.	
7.0	Open Q&A	
7.1	A resident asked whether Tideway will reissue draft minutes from the previous CLWG. MS said the updated minutes will be added to the website. Action: 12	Tideway
7.2	Cllr PW requested the next CLWG date to be confirmed as early as possible to ensure Neil Anderson can attend.	
7.3	Cllr PW said if anyone wants to get in touch in between the CLWGs then please do as she and Cllr MM are always liaising with council and Tideway contacts.	

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
12/10/2020	1.3	Action 1: Tideway to provide a resident with an update on the slab reinforcement survey	Tideway	Open
12/10/2020	1.5	Action 2: NA to be invited to the next CLWG and asked to provide an explanation of the third noise test	Tideway	Open
12/10/2020	1.6	Action 3: Tideway to report back on whether the Non-Statutory Policy would be updated	Tideway	Open
12/10/2020	1.11	Action 4: Tideway to update on whether Riverlight 6 was included as a receptor on the Environmental Statement	Tideway	Open
12/10/2020	1.17	Action 5: NC to chase the survey team and provide an update in the next week to confirm whether Nine Elms Pier jetty moved as a result of settlement during tunnelling. AW to then distribute the update.	Tideway	Open
12/10/2020	1.22	Action 6: Tideway to investigate issue on site office lights at night.	Tideway	Open
12/10/2020	1.24	Action 7: Tideway to coordinate future CLWGs with other developments to ensure meetings do not clash.	Tideway	Closed – Contact made with Battersea Power Station
12/10/2020	2.1	Action 8: Presentation to be distributed with the minutes.	Tideway	Closed

12/10/2020	3.3	Action 9: Tideway to provide an update regarding the effect of Covid-19 on commissioning and hand-back.	Tideway	Open
12/10/2020	5.2	Action 10: Tideway to advise a resident when the marine infrastructure will be taken away.	Tideway	Closed – Update sent to May H
12/10/2020	6.10	Action 11: Cllr PW to raise the issue of the pop-up carwash with the relevant internal teams at Wandsworth.	Wandsworth Council	Open
12/10/2020	7.1	Action 12: Tideway to update minutes from July CLWG and upload to the website.	Tideway	Closed