

**Strategic Relevant Authority Meeting Minutes – 17/02/2021**

<b>Subject:</b>	Strategic Relevant Authority (SRA) meeting					
<b>Purpose:</b>	The February meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.					
<b>Date and time:</b>	Wednesday 17 <sup>th</sup> February 2021 ~ 10.30am to 12.30pm					
<b>Location:</b>	Alternative Media - Teams					
<b>Attendees (Members):</b>	Port of London Authority (PLA) – Jim Trimmer (JT) Chair Greater London Authority (GLA) – Jonathan Aubrey (JAu) Transport for London (TfL) – Dele Olaleye (DO), Leila Senegri (LSe) City of London (CoL) – Ed Dunlop (ED), Kurt Gagen (KG) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) - Graham Burrell (GBu), Valerie Simpson (VS) London Borough of Lambeth (LBLE) – Zara Thorn (ZT) London Borough of Southwark (LBS) – Roger Taylor (RT) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB), Tanveer Rahman (TaR) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Neil Willey (NW) Royal Borough of Kensington & Chelsea (RBKC) – Iain Steele (IS)	<table border="1"> <tr> <td><b>QUORUM</b> -Y/N/Sub</td> <td>PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y</td> </tr> <tr> <td><b>QUORATE</b></td> <td></td> </tr> </table>	<b>QUORUM</b> -Y/N/Sub	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y	<b>QUORATE</b>	
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<b>QUORATE</b>						
<b>Att by OSM</b>	None					
<b>Members Apologies, No Response or DNA:</b>	Port of London Authority (PLA) – Terry Lawrence (TL) Transport for London (TfL) – Paul Wilson (PW), Karl Wiesmath (KW) City of London (CoL) – Ted Rayment (TR) City of Westminster (CoW) – Anthony Robinson (AR) London Borough of Hammersmith & Fulham (LBHF) - Masum Choudhury (MC) London Borough of Lambeth (LBLE) – J Holt (JH), Simon Phillips (SP) London Borough of Southwark (LBS) – Richard Earis (RE), Ian Law (IL) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Louise Macionis (LMA), Alex Smith (AS) RB of Kensington & Chelsea (RBKC) – Martin Lomas (MLs), James McCool (JM)					
<b>Attendees (Invitees):</b>	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – Richard Lewis (RL), James Spikesley (JSp) Contractors Reps – Kate Centnere E (KC); John Davies C (JD); James Fraser W (JF):					
<b>Invitees - Apol, N/R or DNA:</b>	Tideway – James Smith (JSm), Contractors Reps – Dave Richmond E (DR); Philip Dupree C (PD); Jeremy Capps W (JCa):					
<b>Minute taker:</b>	Glynis Youngs					
<b>Doc refs:</b>	000591-MTMS-RAC-GEY AD 16-04-2021					
<b>Abbreviations:</b>	ABMPS – Abbey Mills Pumping Station ACTST – Acton Storm Tanks ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BAREL – Barn Elms BEKST – Bekesbourne Street BESTW – Beckton Sewage Treatment Works BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot FS CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DEPCS – Deptford Church Street DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency EARPS – Earl Pumping Station FALPS – Falconbrook Pumping Station FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers	KEMPf – King Edward Memorial Park Foreshore KNGGP – King George’s Park KRST – Kirtling Street drive site LAs – Local Authorities LHAs – lorry holding areas MBR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required PMN – Post meeting note PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SHTPS – Shad Thames Pumping Station SOP – Site Operating Procedures under Covid-19 SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network STP – Slurry Treatment Plant TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP				

Agenda Item	Notes and Action
	Chair opened meeting at 10.35am. Welcomed all attendees. RAC gave apologies and checked attendance.
1	<u>Safety Moment</u> Socially Nourishing Interactions were explained include meaningful talks, joking around, expressing care and catching up. In a descending order of nourishment, the most nourishing are face to face contact, followed by calling on the telephone, then texting/messaging, with the least nourishing being Social Media contact.
2	<u>Apologies for absence / attendance</u> See above. Meeting Quorate.
3	<u>Chair's introduction</u> – thanks to all for cooperating.
3a	<u>Minutes of the last meeting {578-MTMS} (16-12-2020)</u> No changes.
3b	<u>Outstanding actions from Minutes of Last meeting {578-MTMS} (16-12-2020)</u> No actions.
3c	<u>MINUTES OF SRA MEETING ON 16/12/2020 APPROVED &amp; SIGNED</u> RAC - amend Minutes, send for upload onto website. PMN – Minutes amended & sent for upload 23/2/2021.
4	<u>Independent Panel – general update</u>
4a	<u>General update</u> None, next briefing scheduled for June/July 2021.
5	<u>Whole project - general update</u>
5a	Representatives of MWCs gave an update in each area. All sites continue with Covid-19 protocols in place. <u>EAST</u> TBM D - Selina - Eastbound CHAWF to ABMPS TBM Annie – North westbound GREPS to CHAWF Status of sites in East area identified – CHAWF, KEMPF and GREPS (Deptford Creek). CHAWF - TBM launched 11 <sup>th</sup> January 2021. TBM Gantries 5 and 6 delivered on 16 <sup>th</sup> February. Muckaway underway – first 3 loads removed from site to date. Segment deliveries – first 2 loads delivered. KEMPF - Shaft excavation commenced on 7 <sup>th</sup> December. Archaeology works completed on 22 <sup>nd</sup> January. GREPS (Deptford Creek) - Muckaway by river to start in May.
5b	<u>CENTRAL</u> TBM B - Millicent - Westbound KRTST to CARRR TBM C - Ursula - Eastbound KRTST to CHAWF Status of sites in Central area identified – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF. Secondary lining progressing well, Tunnels B and C will reach KRTST in early 2022. Not a lot of marine activity. Spray concrete lining of connection tunnel at FALPS – longest on the project. Installed the first 7m of Vortex tube at ALBEF, approximately 30m high when finished. First shaft completed on the project at VCTEF. Shaft excavation reached main tunnel level at BLABF.
5c	<u>WEST</u> TBM A - Rachel - Westbound CARRR to ACTST TBM Charlotte – Southbound DRMST to KNGGP (complete) TBM Charlotte – Northbound DRMST to CARRR Status of sites in West area identified – CARRR and PUTEF. Between completing main tunnel and secondary lining. Limited marine operations. Currently preparing for secondary lining and excavation of connection tunnel at CARRR.
6	<u>Monthly Monitoring – Review of December '20 &amp; January '21 Reports</u>
6a & b	December 2020 report received & circulated 13/01/21 - a quiet month. January 2021 report received & circulated 10/02/21 - quiet, restarting works safely and reinforcing Covid working arrangements. Peak in 2020 – 250,000 tonnes/month out. Peak in 2021 - 80/90,000 tonnes/month.
7	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u>
7a	<u>General</u> - Nothing to report
7b	<u>Any other documents</u> - No other documents pending. Document summary updated.
8	<u>Derogations</u>
8a	<u>General</u> - Nothing
8b	<u>CHEEF – Connection Culvert</u> – movements starting w/c 22/2/21. Reporting same as before.
8c	<u>Covid-19</u> - Nothing anticipated due to reduced activity.
8d	<u>KRTST – Secondary lining batching plant breakdown</u>
8e	Unforeseen Derogation Request to be resubmitted to only cover a mid pour plant breakdown.
8e	<u>CARRR – short connection tunnel</u>
8e	Original Unforeseen Derogation Request formally refused by LBHF on 29 <sup>th</sup> January 2021. BMB are considering their position but due to a change in programme can now take the material in the pilot tunnel by river.
9	<u>Continued engagement and meeting attendance</u>
9	Review carried out of attendance/ engagement at SRA/RA meetings. Need to be quorate. 52 meetings held since April 2015. Discussed merits of having a substitute member when SPOC's change - continuity of understanding.
10	<u>Any Other Business</u> None
11	<u>Date of next meeting</u>
11a	Retain 17 <sup>th</sup> March 2021 meeting in case needed.
11b	Next meeting 14 <sup>th</sup> April 2021. Chair thanked all for attending. Meeting ended 11.34am.
Agreed by:	Signature: <u>G Youngs</u> Name: <u>G YOUNGS</u> Position: <u>RELEVANT AUTHORITY COORDINATOR</u> Date: <u>16/04/2021</u> Agreeing body: <u>STRATEGIC RELEVANT AUTHORITY</u>