



Tideway

# NON-CONSTRUCTION ROLES



## SITE CLEANERS

### Roles and Responsibilities

*To clean and maintain canteens, kitchens, locker rooms and shower and toilet facilities on site.*

### Entry Requirements

May require Controller Substances Hazardous to Health (CHOSHH) training

### Starting salary and working hours

- Shift work
- From **£22,000** per year

## DOCUMENT CONTROLLERS

### Roles and Responsibilities

*Controlling the numbering, filing, sorting and retrieval of electronically stored or hard copy documentation produced by the delivery teams and departments on site in a timely, accurate and efficient manner.*

### Entry Requirements

Previous experience may be needed, This role would suit a very organised person. A good progression route for an Administrator.

### Starting salary and working hours

- 40 – 45 hours per week
- From **£26,000** per year.

## ADMINISTRATORS

### Roles and Responsibilities

*Providing clerical and administrative support to teams on the project, either as part of a team or individually. Involved with the coordination and implementation of office procedures and frequently has responsibility for specific projects and tasks.*

### Entry Requirements

Previous experience may be needed.

### Starting salary and working hours

- 40 – 45 hours per week
- From **£20,000** per year.

## SECURITY STAFF

### Roles and Responsibilities

*Will be based at either site entrances or reception to monitor personnel and visitors. This role may also require some administration work for reports etc.*

### Entry Requirements

SIA Door Supervisory badge

### Starting salary and working hours

- Shift Work
- From **£22,000** per year

\*These may be required and your local college or employment support services may be able to help you obtain these cards in advance of applying for work with Tideway.

## DID YOU KNOW

London relies on a 150-year-old network of brickwork sewers, and it needs updating. Built for four million people, the system is struggling to cope with a population more than double that size.

As a result, it often overflows, releasing millions of tonnes of raw sewage into the river each year.

To tackle this problem we are building a giant tunnel - the Thames Tideway Tunnel - from west to east, to divert that sewage

and transport it directly to a treatment plant in east London.

The project is creating significant opportunities across the capital, boosting local employment and prosperity.

About 4,000 direct, sustainable jobs will be created on the project during peak construction in 2019 – and we have committed that a quarter of those jobs will go to residents from the 14 boroughs along the tunnel's route.



Balfour Beatty



*For more information please visit  
[www.tideway.london](http://www.tideway.london)*

*To apply for jobs with Tideway contractors please visit  
[www.buildlondon.org](http://www.buildlondon.org)*

*To register for Women into Construction please visit  
[www.women-into-construction.org](http://www.women-into-construction.org)*